

MINUTES - REGULAR MEETING

January 27, 2021

NOTICE IS HEREBY GIVEN THAT THE BOROUGH COUNCIL MEETING SCHEDULED FOR JANUARY 27, 2021 WILL BE A VIRTUAL MEETING; THE MEETING WILL COMMENCE AT 7:00 PM. PLEASE USE THE FOLLOWING INFORMATION, INCLUDING THE PASSCODE SHOWN BELOW, TO LOG IN TO THE MEETING:

Topic: Borough Council Regular Meeting
Time: Jan 27, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/82918506086>

Meeting ID: 829 1850 6086
Passcode: 446812

One tap mobile
+13126266799,,82918506086# US (Chicago)
+16468769923,,82918506086# US (New York)

Meeting ID: 829 1850 6086

The Virtual Regular Meeting of the Borough of Sea Girt Council was called to order by Mayor Farrell at 7:00 PM on Wednesday, January 27th, 2021. Mayor Farrell asked for a moment of silence, after which he led those participating in the Pledge of Allegiance.

The Deputy Clerk read the Compliance Statement: This meeting is called pursuant to the provisions of the Open Public Meetings Act, C.231, P.L.1975: adequate notice of this meeting has been given by posting a notice on the Borough's website and official bulletin board and by transmitting a copy of the Notice to the Borough's two official newspapers, *The Asbury Park Press* and *The Coast Star* as required by law.

1. ROLL CALL:

	Present	Absent
Mayor Farrell	X	
Councilman Clemmensen	X	
Councilman Mastrorilli	X	
Councilman Begley	X	
Council President Fetzer		X
Councilwoman Giegerich	X	
Councilwoman Anthony	X	

2. PRESENTATION: West Side Bike Path

Councilman Mastrorilli commented the presentation will now take place at the February 10th council meeting. The committee is waiting on quotes from our Engineer's office.

3. APPROVE MINUTES

- a. **Resolution No. 24-2021:** Approve Minutes, January 6, 2021 Re-Organization/Regular Meeting - Virtual

UPON MOTION of Councilwoman Anthony, seconded by Councilwoman Giegerich, carried, that the following resolutions be and the same are hereby approved:

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrofrilli	X			
Councilman Begley	X			
Council President Fetzer			X	
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

4. OPEN DISCUSSION –

Councilwoman Giegerich along with other council members welcomed Borough Administrator, Jim Gant. She wished him the best of luck and looks forward to working with him.

Councilwoman Anthony commented Sea Girt Conservancy was awarded a grant for \$20,000.00 from the Monmouth County Municipal Open Space Program. The grant will go towards natural fencing along the rail line, evasive plant removal and new native plantings. She thanked those involved for their assistance obtaining the grant.

5. OLD BUSINESS

A. Ordinances –

- 1. Ordinance No. 01-2021:** The Mayor to read the said Ordinance by Title, advising of its publication in its entirety in Asbury Park Press on January 14, 2021:

ORDINANCE NO. 01-2021

CALENDAR YEAR 2021 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14) IN THE BOROUGH OF SEA GIRT, MONMOUTH COUNTY, NEW JERSEY

WHEREAS, the Local Government Cap Law, *N.J.S.A. 40A:4-45.1 et seq.*, provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, *N.J.S.A. 40A:4-45-15a* provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Sea Girt in the County of Monmouth finds it advisable and necessary to increase its CY2021 budget by up to 3.5% over the previous year's final appropriations in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$181,207.78: in excess of the increase in final appropriations otherwise permitted by the local Government Cap Law is advisable and necessary; and,

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Sea Girt, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that in the CY2021 budget year, the final appropriations of the Borough of Sea Girt shall, in accordance with this Ordinance and *N.J.S.A. 40A:4-45.14*, be increased by 3.5%, amounting to \$253,690.89 and that the CY2021 municipal budget for Borough of Sea Girt be approved and adopted in accordance with this Ordinance.

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final year budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

BE IT FURTHER ORDAINED that a certified copy of this Ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction.

BE IT FURTHER ORDAINED that a certified copy of the Ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within five (5) days after such adopted.

UPON MOTION of Councilwoman Anthony, seconded by Councilman Clemmensen, carried, that the meeting be opened to the public for comments on the said Ordinance only. There were no comments from the public participating and **UPON MOTION** of Councilman Clemmensen, seconded by Councilwoman Anthony, carried, the public hearing was closed.

UPON MOTION of Councilman Mastrorilli, seconded by Councilman Clemmensen, carried, that the said Ordinance No. 01-2021 be adopted on final reading, directing the Clerk to post and publish as required by law.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer			X	
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

2. Resolution No. 24-2021: Award Non-Fair and Open Professional Services Contract – Engineer – Peter R. Avakian, PE of the firm Leon S. Avakian, Inc.

UPON MOTION of Councilwoman Anthony, seconded by Councilman Mastrorilli, carried, that the following Resolution be and the same is hereby adopted:

WHEREAS, the Borough of Sea Girt has a need to acquire services for a Borough Engineer, as a not-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4* or *20.5*; and

WHEREAS, the Borough Clerk has determined and certified in writing that the value of the services to be provided will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is 3 years and may be extended as many times as approved by this governing body; and

WHEREAS, the firm Leon S. Avakian, Inc., submitted a proposal indicating they will provide said services and have provided a Business Entity Disclosure Certification which certifies that members of the firm have not made any reportable contribution to a political or candidate committee in the Borough of Sea Girt in the previous one year, and that the contract will prohibit each entity from making any reportable contribution throughout the term of the contract; and

WHEREAS, with regards to Affirmative Action, incorporated into such agreement shall be the mandatory language of Section 5.3 of the regulations promulgated by the Treasurer of the State of New Jersey pursuant to P.L. 1975, and

WHEREAS, funds are available for this purpose in the 2021 temporary budget and provision will be made in the 2021 and succeeding years' budgets of the Borough as finally adopted, and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Sea Girt hereby authorizes F.K. Farrell, Mayor to enter into a contract with the professional as described herein.

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution and,

BE IT FURTHER RESOLVED, that a copy of this resolution shall be published in The Coast Star as required by law within ten (10) days of its passage.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastroilli	X			
Councilman Begley	X			
Council President Fetzer			X	
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

3. Resolution No. 25-2021: Award Non-Fair and Open Professional Services Contract for Municipal Auditor to Robert A. Hulsart

UPON MOTION of Councilman Begley, seconded by Councilman Mastroilli, carried, that the following Resolution be and the same is hereby adopted:

WHEREAS, the Borough of Sea Girt has a need to acquire the services of an Auditor to conduct the 2020 audit, as a fair and open contract pursuant to the provisions of *N.J.S.A 19:44A-20.4* or *20.5*; and,

WHEREAS, the Borough Clerk has determined and certified in writing that the value of the services to be provided will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is 1 year and may be extended as many times as approved by this governing body; and

WHEREAS, Robert A. Hulsart, of Robert A. Hulsart & Co.; Municipal Auditor, Accounting Services; has submitted a proposal dated 12/28/2020 indicating they will provide said services and have provided a Business Entity Disclosure Certification which certifies that each has not made any reportable contribution to a political or candidate committee in the Borough of Sea Girt in the previous one year, and that the contract will prohibit each entity from making any reportable contribution through the term of the contract; and,

WHEREAS, with regards to Affirmative Action, incorporated into such agreement shall be the mandatory language of Section 5.3 of the regulations promulgated by the Treasurer of the State of New Jersey pursuant to P.L. 1975, and

WHEREAS, funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Sea Girt authorizes F. Ken Farrell, Mayor and the Municipal Clerk to enter into a contract with the professional as described herein.

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be published in The Coast Star as required by law within ten (10) days of its passage.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer			X	
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

Council President Fetzer arrived to the meeting at 7:15 pm.

6. NEW BUSINESS

A. Ordinance – introduction

1. Ordinance No. 02-2021 : The Mayor to read the Ordinance No. 02-2021 by Title:

ORDINANCE NO. 02-2021
AN ORDINANCE PROVIDING FOR PURCHASE OF A JET-VAC
AND PROVIDING FOR THE COST THEREOF FROM THE
WATER-SEWER UTILITY CAPITAL IMPROVEMENT FUND OF THE
BOROUGH OF SEA GIRT, COUNTY OF MONMOUTH, NEW JERSEY

BE IT ORDAINED by the Borough Council of the Borough of Sea Girt, County of Monmouth, as follows:

Section 1. The Borough Council of the Borough of Sea Girt wishes to purchase a jet vac for the use by the Water-Sewer Utility for maintenance purposes as specified below:

DESCRIPTION OF IMPROVEMENT	TOTAL ESTIMATED COST	APPROPRIATED FROM WATER/SEWER CIF
Jet Vac	\$105,000	\$105,000

Section 2. The improvements requested as stated above are equipment purchases that the Borough may lawfully undertake and the amount appropriated therefor is \$105,000.

Section 3. No debt is to be issued for said improvements and the cost of said improvements is to be financed from the funds are presently on hand or accumulated in the Capital Improvement Fund of the Borough of Water-Sewer Utility.

Section 4. Repeal, Severability.

- a. All ordinances or parts of ordinances inconsistent herewith are repealed, but only to the extent of such inconsistency.
- b. If any section, paragraph, subparagraph, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subparagraph, clause or provision so adjudged and the remainder of this ordinance shall be deemed valid and effective.

Section 5. Effective Date

This Ordinance shall take effect immediately upon its final passage and publication as required by law.

UPON MOTION of Councilman Clemmensen, seconded by Councilwoman Anthony, carried, that the said Ordinance be and the same is hereby adopted on first reading, directing the Clerk to post and publish as required by law and setting the date of the public hearing as February 10, 2020.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

B. Resolution No. 26-2021: Accept the Proposal of Cornerstone Architectural Group for the Project Know as Preparation of a Study to Determine the Feasibility of Expanding The Sea Girt Library

Councilwoman Giegerich commented the Library, headed by Lisa Luke is doing a fabulous job and additional space is a necessity. She also noted the restrooms need to be ADA compliant. She supports expanding the Library and said it is good for the community.

Councilman Begley commented once the Feasibility Study is complete, council members and the public will have the opportunity to comment on the design.

UPON MOTION of Councilwoman Anthony, seconded by Councilwoman Giegerich, carried, that the following Resolution be and the same is hereby adopted:

WHEREAS, the Borough of Sea Girt requested a Proposal to Determine the Feasibility of Expanding the Sea Girt Library from Cornerstone Architectural Group, LLC, South Plainfield, NJ; and,

WHEREAS, staff from Cornerstone Architectural Group, LLC met with Borough and Library Representatives and conducted an inspection of the Library premises to prepare the response to the Borough Request for Proposal; and,

WHEREAS, Cornerstone Architectural Group, LLC has submitted a proposal to perform the study to determine the feasibility of Expanding the Sea Girt Library in the amount of \$12,500.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Girt that the Proposal of Cornerstone Architectural Group, LLC, South Plainfield, NJ to prepare the Study to Determine the Feasibility of Expanding the Sea Girt Library in the amount of \$12,500.00 be and the same is hereby accepted.

BE IT FURTHER RESOLVED that the Mayor and Deputy Municipal Clerk be and they are hereby authorized to execute the contract for the said Study pursuant to the Request for Proposal.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be supplied to Cornerstone Architectural Group, LLC, South Plainfield, NJ and the Chief Financial Officer.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

C. Resolution No. 27-2021: Resolution to Rescind Resolution No. 21-2021 Approving a Shared Service Agreement Between The Borough of Manasquan and The Borough of Sea Girt for Chief Financial Officer and QPA Services and Approve a New Agreement

UPON MOTION of Councilman Mastrorilli, seconded by Councilman Clemmensen, carried, that the following Resolution be and the same is hereby adopted:

WHEREAS, the Borough Council of Sea Girt adopted Resolution No. 21-2021 on January 6, 2021, approving a Shared Service Agreement between The Borough of Manasquan and The Borough of Sea Girt for Chief Financial Officer and QPA Services for the period of January 1, 2021 through December 31, 2024, inclusive; and,

WHEREAS, both the Borough of Manasquan and the Borough of Sea Girt have been formed in compliance with the applicable statutes and both parties wish to enter into a *revised* agreement for shared services pursuant to *N.J.S.A. 40:8-1, et seq.*; and,

WHEREAS, the Borough of Sea Girt believes that it is in the public interest to utilize the services of the Borough of Manasquan Chief Financial Officer and QPA Services pursuant to a Shared Services Agreement with the Borough of Manasquan; and,

WHEREAS, said services are authorized by *N.J.S.A.40:8A-1* et seq.

NOW, THEREFORE, BE IT RESOLVED that effective January 1, 2021, the Borough of Manasquan shall provide services to the Borough of Sea Girt to include Chief Financial Officer and QPA Services.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be supplied to:

Thomas Flarity, Borough of Manasquan
Borough of Manasquan Chief Financial Officer

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastroilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

D. Resolution No. 28-2021: Additional Appointments Affirmed by Council

UPON MOTION of Council President Fetzer, seconded by Councilwoman Giegerich, carried, that the following Resolution be and the same is hereby adopted:

WHEREAS, the Council of the Borough of Sea Girt adopted the 2021 Appointments Affirmed by Council on January 6, 2021; and,

WHEREAS, James Gant is being appointed to the following: Sea Girt Fund Commissioner to the Monmouth County Municipal Joint Fund Insurance Fund, Administrative Representative for Emergency Management Council, Public Agency Compliance Officer, Member of the Southeast Monmouth Municipal Utilities Authority, Representative Monmouth County Community Development Program, Authorize Signatories and Board of Health for the term commencing January 1, 2021 through December 31, 2021, inclusive; and,

WHEREAS, Dawn Harriman is being appointed as a member to the Health Department for the term commencing January 1, 2021 through December 31, 2021, inclusive; and,

WHEREAS, Amy Spera is being appointed as Chief Finance Officer and Qualified Purchasing Agent for the term commencing January 1, 2021 through December 31, 2024, inclusive; and,

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Sea Girt that the appointment of James Gant as Sea Girt Fund Commissioner to the Monmouth County Municipal Joint Fund Insurance Fund, Administrative Representative for Emergency Management Council, Public Agency Compliance Officer, Member of the Southeast Monmouth Municipal Utilities Authority, Representative Monmouth County Community Development Program, and Board of Health for the period January 1, 2021 through December 31, 2021, inclusive; the appointment of Dawn Harriman to the Health Commission for the period January 1, 2021 through December 31, 2021, inclusive; and Amy Spera is being appointed as Chief Finance Officer and Qualified Purchasing Agent for the term commencing January 1, 2021 through December 31, 2024, be and the same are hereby affirmed.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

E. Resolution No. 29-2021: Authorize Purchase Pursuant from Atlantic Tactical, New Cumberland, PA

UPON MOTION of Councilman Begley, seconded by Councilman Mastrorilli, carried, that the following Resolution be and the same is hereby adopted:

WHEREAS, it is necessary for the Borough of Sea Girt to purchase equipment and uniforms for the Sea Girt Police Department; and,

WHEREAS, the specific items to be purchased are available from Atlantic Tactical, New Cumberland, PA; and,

WHEREAS, the Qualified Purchasing Agent has certified that funds are available in the Police operating account 0-01-25-240-032 for this purchase; and,

WHEREAS, the amount of this purchase will increase the aggregate total of all purchases authorized within one year of the date of this Resolution from this vendor over the \$17,500 threshold, therefore requiring Borough Council approval.

NOW, THEREFORE, BE IT RESOLVED that the purchase of equipment and uniforms for the Sea Girt Police Department from Atlantic Tactical, New Cumberland, PA at the cost of \$1,460.50 be and the same is hereby approved.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be supplied to the Police Chief and the Chief Financial Officer for further action.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

F. Resolution No. 30-2021: Authorize Parts Purchase, Cherry Valley Tractor Sales

UPON MOTION of Council President Fetzer, seconded by Councilman Begley, carried, that the following Resolution be and the same is hereby adopted:

WHEREAS, it is necessary for the Department of Public Works to purchase six (6) five gallons of oil, and four (4) rear pins for the two Kubota RTVX1100C vehicles with a total cost of all parts of \$566.00; and,

WHEREAS, the Borough of Sea Girt has purchased equipment from Cherry Valley Tractor Sales during the period January 1, 2021 through December 31, 2021, inclusive, that would in the aggregate with this purchase of \$566.00, exceed the \$17,500 maximum permitted by statute for QPA authorized purchase; and,

WHEREAS, the Chief Financial Officer has certified that funds are or will be available in account #0-01-26-315-201 in the 2021 Temporary Budget and/or the 2021 Budget as finally adopted.

NOW, THEREFORE, BE IT RESOLVED that the purchase of various parts to repair the vehicles including in the amount of \$566.00 from Cherry Valley Tractor Sales be and the same is hereby approved.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be supplied to the Chief Financial Officer for further action.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

G. Resolution No. 31 -2021: Authorize Purchase Pursuant from Kaldor Emergency Light, LLC

UPON MOTION of Councilman Begley, seconded by Councilman Mastrorilli, carried, that the following Resolution be and the same is hereby adopted:

WHEREAS, it is necessary for the Borough of Sea Girt to purchase emergency lights, siren and other equipment for the new Police vehicle for use by the Sea Girt Police Department and authorize labor costs to remove equipment from the old vehicle and transfer to the new vehicle; and,

WHEREAS, the Borough requested quotes from three vendors for the equipment, and only one was responsive, from Kaldor Emergency Light, LLC, Marlboro, NJ at the cost of \$13,057.72; and,

WHEREAS, the Qualified Purchasing Agent has certified that funds are available in the Jr. Capital Account C-04-55-561-504 and Police operating account 0-01-25-240-029 for the purchase of this equipment and labor charges associated therewith; and,

WHEREAS, the amount of this purchase will increase the aggregate total of all purchases authorized within one year of the date of this Resolution from this vendor over the \$17,500 threshold, therefore requiring Borough Council approval.

NOW, THEREFORE, BE IT RESOLVED that the purchase of emergency lights, siren and other equipment for the new Police vehicle for use by the Sea Girt Police Department from Kaldor Emergency Lights, LLC, Marlboro, NJ at the cost of \$13,057.72 be and the same is hereby approved.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be supplied to the Police Chief and the Chief Financial Officer for further action.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

7. **ADMINISTRATOR REPORTS:**

- A. The Sea Girt Conservancy received an Open Space Grant in the amount of \$20,000.00 for improvements to Edgemere Park.

8. **QPA REPORTS** (of activity since previous Council Meeting): *None*

9. **COUNCIL REPORTS**

Councilman Clemmensen reported as follows:

- Light House Citizen Committee – restart distributing a Welcome Package to new residents in conjunction with the Chamber of Commerce;
- Public Safety Committee – currently there are 24 active Covid-19 cases; total of 132;
- The Committee has asked our Code Official to gather a report outlining the criteria for fire life safety on our roadways. The purpose is to bring our new Administrator, Fire Chief and Police Chief up to date on the parking issues;
- First Avenue/The Parker House – Attorney Ray Bogan commented he had a meeting with the County to review First Avenue being an acceptable place for pick up/drop off for large taxi vans; action has been taken; expects a plan soon from The Parker House determining the physical parameters which they are willing to modify in order to accommodate the pick up/drop off area which will then be submitted to the County.
- DPW – thanked Mike McArthur and Mrs. Carafa for their efforts coordinating the Sanitation and Recycling Calendar; the calendar has been well received;
- DPW requests residents breakdown cardboard to help economize containers;
- Backup of sewerage – please be mindful of placing Swiffer Wipes, paper towels and cleaning rags down drains.

Councilman Mastrorilli reported as follows:

- Fire Company – thanked the volunteers for their service; A committee has been researching the purchase of a new fire truck; the cost is approximately \$600K; The Fire Company plans to contribute 25%; he hopes to have this purchase approved at the February 10th council meeting;
- Beach – thanked entire beach staff for their great efforts running the beach; season badges will go on sale March 1st through Community Pass; limiting to 7500; sale of daily badges are still being discussed; gate guards are being extended to 5:00 pm; coolers on the beach is also an ongoing discussion.

Councilman Begley reported as follows:

- Finance – thanked Mrs. Carafa for all her efforts on the financials; the Finance Committee is looking forward to working with Administrator, Mr. Gant and CFO, Amy

Spera; the 2021 Budget process begins and we will be looking for input from various groups; he commented the goal is to keep taxes flat under Mayor Farrell's tenure.

Councilwoman Anthony reported as follow:

- Recent windstorms caused misplacement of the sand causing concern with the dunes and beach; she reached out to Borough Engineer, DPW and Beach Staff to discuss beach maintenance along the eastside of the boardwalk and westside of the dunes; in addition public safety will be utilized to ensure an emergency route for vehicles;
- Borough Engineer reviewed The Terrace property along the wetlands next to Wreck Pond; we received a report from the DEP on guidelines regarding non-native invasive growth; subcommittee meeting will be held on Saturday to discuss these guidelines;
- Discussions continue with Cornerstone Architects regarding the Municipal Building, Police and Fire Departments;
- Health Department - a new vaccine site opened at Brookdale Community College, additional information can be found on our website: www.seagirt-nj.gov;
- Applications are still available for Memorial Monument Nominations; due by February 28th at the Borough Hall and on our website.

Councilwoman Giegerich reported as follows:

- Plans are in place to discuss with the DEP the tight constraints allowing dogs on the beach;
- Librarian, Lisa Luke has been busy transitioning from the Monmouth County Library to our independent system.

Council President Fetzer reported as follows:

- Water/Sewer meeting is soon and will report at the February 10th meeting;
- There was a PBA Arbitration meeting; decision should be available end of February.

Mayor Farrell reported as follows:

- SMRSA – commented Sea Girt has a done a great job maintaining pipes; he salutes former councils for their efforts.

10. Resolution No. 32-2021: Payment of bills

BE IT RESOLVED, by the Borough Council of the Borough of Sea Girt that the bills be paid as appearing on the attached Bill List dated January 22, 2021 in the totals as follows:

CURRENT FUND	\$ 2,370,874.68
WATER/SEWER OPERATING FUND	\$ 80,999.19
BEACH OPERATING FUND	\$ 1,591.53
RECREATION TRUST	\$ 231.17
TRUST FUND	\$ 3,390.91
UNEMPLOYMENT TRUST	\$ 4,914.68
GENERAL CAPITAL	\$ 35,357.45

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastorilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

11. PUBLIC PARTICIPATION ON ANY SUBJECT (Comments limited to 7 minutes)

Jeffrey King, Elizabeth Parkway, Eatontown, asks council to reconsider the exclusion of medical dispensaries and keep an open mind on medical cannabis.

Alan Zakin, Baltimore Boulevard, he congratulated Mr. Gant and Chief Macko; thanked council for the grant which will go towards the safety, beauty and conservation of Edgemere Park; he thanked Councilwoman Anthony who is a catalyst for many great things accomplished. He further thanked Director Arnone and Board of Commissioners and Paul Gleitz from Monmouth County Open Space. The Sea Girt Conservancy looks forward to continuing to better our parks and keeping Sea Girt beautiful.

Edward Grimes, East Hanover, appreciates being seen directly via zoom. He asked if deaf people can participate in zoom meetings; he is an advocate for disabled and cannabis patients; he commented his dismay on medical ban; he asked council to rescind the ban on medical marijuana to help the sick and dying.

Kathleen Merse, Seaside Place, commented her concerns with the drop off at Seaside Beach; the area is safety concern for those walking in the area.

Pat Rogers, Baltimore Boulevard, addressed 2021 beach protocols; she suggests that the Beach Committee ensures beach, boardwalk and community an environment that is safe for residents and visitors; adapt and enhance policy and procedures that support a clean and environmentally safe beach; use the most efficient and effective methods to enforce these policy's; ensure residents and visitors pay their fair share to cover the above costs. She further recommended steps to be taken to improve methods of purchasing daily badges; she would like to see Ordinance enforced to reduce garbage left on the beach and large coolers; extend badge check hours.

Jaime Van Sciver commented she would like the Borough to re-visit the ban on medical cannabis; encourages people to understand how it is being used for medicine purposes.

Suzanne Tufariello, Seaside Place, asked council for clarification on the Code Official report for parking on one side of the street. Mayor Farrell responded the DEP wants more parking and expects by the spring season to be addressed. Councilman Mastorilli commented that The Public Safety Committee is gathering information. She further commented 7500 season badges seem higher than in past seasons.

Charles Gormally, New York Boulevard, is asking for transparency relative to financial reporting of beach; beach atmosphere is phenomenal; he further commented on Police presence and the expense incurred; he added he didn't see much problematic litter that would cause a concern that would change how rules are enforced at the beach; he asks the community to keep an open mind on medical cannabis.

Ann Britt, Trenton Boulevard, commented she often noticed litter on the beach and the beach not being cared for after hours; she appreciates being fiscally responsible, but there needs to be a balance against public safety and how our resources are being treated; be mindful of revenue.

Councilman Begley appreciates everyone's comments; the beach is a public utility and the town doesn't derive any benefit from revenues generated by the beach; there is an allocation of resources for employee salaries that are allocated as an expense towards the beach utility; property taxes do not go to beach.

Mayor Farrell commented he picks up garbage while walking; encourages people to please pick up after themselves.

Councilman Mastrorilli thanked the beach staff for their efforts during a difficult season.

There being no further comments, the comment period was closed. There being no further business, and **UPON MOTION** of Councilwoman Anthony, seconded by Council President Fetzer, carried, that the meeting be finally and immediately adjourned at 8:35 PM.

Dawn Harriman

Dawn Harriman, RMC
Deputy Municipal Clerk

January 22, 2021
02:53 PM

BOROUGH OF SEA GIRT
Bill List By P.O. Number

Page No: 1

P.O. Type: All

Range: First to Last

Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
19-00513	05/08/19	00958	M & W COMMUNICATIONS, INC.	Repairs for chargers	Open	662.12	0.00 B
20-00023	01/13/20	00295	ASBURY PARK PRESS	Legal advertising	Open	90.80	0.00 B
20-00024	01/13/20	00046	AQUATIC SERVICES - E. Runyon	Lab Testing Services	Open	336.00	0.00 B
20-00026	01/13/20	00774	BOROUGH OF BRIELLE	Gasoline Interlocal	Open	3,216.88	0.00 B
20-00033	01/13/20	00136	THE COAST STAR	Legal Advertising	Open	38.50	0.00 B
20-00035	01/13/20	CROSS01	Cross Over Networks	IT services	Open	3,026.70	0.00 B
20-00044	01/13/20	00016	JERSEY CENTRAL POWER & LIGHT	Electric Public Works	Open	1,449.91	0.00 B
20-00045	01/13/20	00016	JERSEY CENTRAL POWER & LIGHT	Electric Street Lights	Open	3,140.07	0.00 B
20-00046	01/13/20	00016	JERSEY CENTRAL POWER & LIGHT	Electric Service Library	Open	195.46	0.00 B
20-00047	01/13/20	00016	JERSEY CENTRAL POWER & LIGHT	Electric Service Paddle Tennis	Open	8.90	0.00 B
20-00048	01/13/20	00016	JERSEY CENTRAL POWER & LIGHT	Electric Service Water Plant	Open	2,262.54	0.00 B
20-00052	01/13/20	01230	KEPWEL SPRING WATER CO., INC.	Bottled Water	Open	14.00	0.00 B
20-00053	01/13/20	01230	KEPWEL SPRING WATER CO., INC.	Bottled water	Open	190.85	0.00 B
20-00054	01/13/20	01230	KEPWEL SPRING WATER CO., INC.	bottled water	Open	10.00	0.00 B
20-00055	01/14/20	KEK01	The Law Office of	Legal Services, Planning Brd	Open	1,078.00	0.00 B
20-00060	01/14/20	MAZZA	Mazza Mulch, Inc.	Brush Disposal	Open	1,084.00	0.00 B
20-00061	01/14/20	00040	MONMOUTH COUNTY TREASURER	Waste & Recycling Disposal	Open	6,667.37	0.00 B
20-00064	01/14/20	01258	NJ American Water	Water service to Hydrants	Open	96.64	0.00 B
20-00066	01/14/20	00051	NJ NATURAL GAS CO.	Gas Service	Open	2,000.66	0.00 B
20-00067	01/14/20	00051	NJ NATURAL GAS CO.	Gas Service Library	Open	233.09	0.00 B
20-00068	01/14/20	00051	NJ NATURAL GAS CO.	Gas Service Paddle Tennis	Open	97.27	0.00 B
20-00069	01/14/20	00068	OLD TOWNE CAR WASH INC.	Car Wash Services	Open	82.00	0.00 B
20-00070	01/14/20	01942	ONE CALL CONCEPTS	Mark-out services	Open	52.91	0.00 B
20-00071	01/14/20	00614	Optimum	Beach - Internet, Phone, TV	Open	268.91	0.00 B
20-00072	01/14/20	00614	Optimum	Water & DPW - Inter, TV, Phone	Open	19.78	0.00 B
20-00076	01/14/20	00321	SEABOARD WELDING SUPPLY, INC.	Bottle Gas supplies	Open	39.50	0.00 B
20-00081	01/14/20	SBS01	Stewart Business Systems	Printer/copier servicing	Open	239.41	0.00 B
20-00082	01/14/20	01635	SWIFTREACH NETWORKS, LLC	Emergency notification service	Open	1,051.15	0.00 B
20-00083	01/14/20	TENNISB	Tennis Bookings	Scheduling Services	Open	125.00	0.00 B
20-00085	01/14/20	01607	TREASURER, STATE OF NEW JERSEY	UCC Training Fees	Open	4,338.95	0.00 B
20-00089	01/14/20	00888	TREASURER, STATE OF NEW JERSEY	Marriage/civil Union Fees	Open	50.00	0.00 B
20-00094	01/14/20	00349	VERIZON WIRELESS	cell phones	Open	312.44	0.00 B
20-00095	01/14/20	00349	VERIZON WIRELESS	2020 Services	Open	344.33	0.00 B
20-00096	01/14/20	00349	VERIZON WIRELESS	2020 Service	Open	576.02	0.00 B
20-00097	01/14/20	00503	MARK WOSZCZAK MECH.CONTS. INC.	Water/Sewer taps & repairs	Open	11,525.00	0.00 B
20-00102	01/14/20	00099	ASSOCIATED HUMANE SOCIETY	Animal Control services	Open	463.00	0.00 B
20-00115	01/14/20	00203	Ruderman & Roth, LLC	2020 Legal Services	Open	9,378.00	0.00 B
20-00116	01/14/20	LIGHTPAT	Cablevision Lightpath, Inc.	Phone & Internet Services	Open	787.10	0.00 B
20-00145	01/24/20	00016	JERSEY CENTRAL POWER & LIGHT	Electric Beach	Open	43.21	0.00 B
20-00230	02/20/20	SFCBW	Sinn, Fitzsimmons, Cantoli,	2020 Legal services	Open	5,553.50	0.00 B
20-00265	03/03/20	H2M	H2M Associates, Inc.	Engineering	Open	5,117.50	0.00 B
20-00448	04/30/20	01568	NJ DEPT. OF LABOR & WORKFORCE	Reimbursable Unemployment fees	Open	4,914.68	0.00 B
20-00513	05/29/20	01338	WINNER FORD	2020 Ford Interceptor	Open	31,589.65	0.00
20-00806	08/20/20	KEK01	The Law Office of	Hughes, 2 Seaside B 5, L 7	Open	756.00	0.00 B
20-00846	09/03/20	VCNWF	Verizon Connect NWF, Inc.	Vehicle Tracking	Open	581.16	0.00 B
20-00855	09/09/20	00693	ODB COMPANY	Requisition Request 20-301	Open	88.78	0.00
20-00905	09/25/20	SAUER	H.C. Sauer, Inc.	Wire existing motorized door	Open	320.00	0.00
20-00930	10/01/20	00053	VAN WICKLE AUTO SUPPLY	Misc	Open	67.94	0.00 B
20-00952	10/14/20	00693	ODB COMPANY	Requisition Request 20-328	Open	257.76	0.00
20-00994	11/06/20	00180	ENTENMANN-ROVIN CO.	Sea Girt 366 TT Cap piece	Open	440.50	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
20-00996	11/10/20	01550 ASPEN TREE EXPERTS CO., INC.	Tree services 9/2020 -8/2021	Open	1,871.40	0.00	B
20-01010	11/17/20	01309 Hunter Keystone Peterbilt LP	Mirror for truck 7	Open	360.40	0.00	
20-01014	11/19/20	AMAZON Amazon.Com	Potium & Microphone system	Open	766.14	0.00	
20-01024	11/20/20	KEK01 The Law Office of	Pope 105 Ocean Ave.	Open	798.00	0.00	B
20-01070	12/07/20	AMAZON Amazon.Com	Computer Upgrade supplies	Open	172.99	0.00	
20-01073	12/08/20	LOWES Lowe's Business Credit	Requisition Request 20-340	Open	66.54	0.00	
20-01084	12/16/20	BROWNELL Brownells, Inc.	Gun cleaning supplies	Open	234.78	0.00	
20-01085	12/17/20	PRO01 Provantage LLC	Quote #8409762	Open	2,325.00	0.00	
20-01089	12/18/20	OVERDRIV Over Drive Digital Library	Content	Open	816.13	0.00	B
20-01100	12/23/20	DEMCO01 Demco, Inc.	Color Coding labels	Open	18.47	0.00	
20-01101	12/23/20	00410 INST. FOR PROF. DEVELOPMENT	Webinar registration	Open	50.00	0.00	
20-01113	12/28/20	SACK01 Kurt Sackariassen	Reimbursement	Open	55.42	0.00	
20-01115	12/28/20	PP01 PatchPlaques	Plaque for Chiefs retirement	Open	150.45	0.00	
20-01122	12/30/20	TAXAD01 County Tax Administrator	Records access fee 2020	Open	500.00	0.00	
20-01123	12/30/20	AMAZON Amazon.Com	PC Upgrade	Open	88.94	0.00	
20-01127	12/31/20	01467 SNEAKERS PLUS of Wall, Inc.	Watch cap beanie	Open	500.00	0.00	
20-01129	12/31/20	REEVES Reeves Co., Inc.	Name tag	Open	16.46	0.00	
20-01134	12/31/20	00057 NJ TRANSIT CORP.	Occupancy permit	Open	252.00	0.00	
20-01135	12/31/20	SAUER H.C. Sauer, Inc.	Repair socket outside FD	Open	159.65	0.00	
20-01136	12/31/20	00334 HOME DEPOT CREDIT SERVICES	Requisition Request 20-352	Open	19.39	0.00	
21-00001	01/07/21	00045 SEA GIRT BOARD OF ED	School Tax Jan - June	Open	396,637.92	0.00	B
21-00010	01/07/21	OVERDRIV Over Drive Digital Library	Digital books	Open	6,135.23	0.00	B
21-00015	01/11/21	01686 W.B. MASON COMPANY, INC.	Supplies	Open	57.25	0.00	
21-00016	01/11/21	01912 STAPLES ADVANTAGE	Supplies	Open	143.66	0.00	
21-00017	01/11/21	DREW W William Drew	Reimbursement	Open	395.00	0.00	
21-00028	01/13/21	PWANJ01 PWANJ	2021 Membership Dues, Palmer	Open	75.00	0.00	
21-00029	01/13/21	00176 NJ CONFERENCE OF MAYORS	2021 Membership Dues	Open	295.00	0.00	
21-00030	01/13/21	PDM501 Power DMS, Inc.	NJSACOP LE Accreditation	Open	805.00	0.00	
21-00031	01/13/21	00078 NJ STATE LEAGUE OF MUN.	Membershp Dues 2021	Open	315.00	0.00	
21-00032	01/13/21	01155 NJ WATER ASSOCIATION	2021 Membership Dues	Open	450.00	0.00	
21-00035	01/13/21	00002 MONMOUTH COUNTY TREASURER	2021 Preliminary Co. Tax	Open	1,595,326.00	0.00	B
21-00036	01/13/21	00680 Monmouth County Treasurer	2021 Preliminary Open Sp. Tax	Open	186,265.88	0.00	B
21-00039	01/13/21	00002 MONMOUTH COUNTY TREASURER	Added/ Omitted Co. Tax	Open	50,292.25	0.00	
21-00040	01/13/21	00003 MONMOUTH COUNTY TREASURER	Added/Omitted Library Tax	Open	3,708.58	0.00	
21-00041	01/13/21	00680 Monmouth County Treasurer	Added/Omitted Open Sp. Tax	Open	5,974.93	0.00	
21-00044	01/13/21	MCFPPA Monmouth Co. Fire Prevention	2021 Dues	Open	30.00	0.00	
21-00045	01/13/21	00964 A'S GARDEN & HOME CENTER	Misc supplies	Open	247.39	0.00	B
21-00048	01/13/21	RJG01 R & J Garage Doors	Repair & preventive maintenanc	Open	825.00	0.00	
21-00049	01/13/21	PRAXAIR Praxair Distribution, Inc.	Cylinder rent	Open	67.71	0.00	
21-00050	01/13/21	00053 VAN WICKLE AUTO SUPPLY	Misc	Open	98.31	0.00	B
21-00051	01/13/21	01245 Napa Auto Parts	Misc	Open	25.00	0.00	B
21-00056	01/13/21	00641 TREASURER, STATE OF NJ	Water Allocation Permit	Open	4,565.00	0.00	
21-00057	01/13/21	00614 Optimum	Beach,Internet,Phone,TV	Open	35.43	0.00	B
21-00058	01/13/21	00614 Optimum	Water & DPW Internet,TV,Phone	Open	311.05	0.00	B
21-00061	01/13/21	NJAPZA NJ Assoc. of Planning & Zoning	2021 Membership Dues	Open	100.00	0.00	
21-00062	01/14/21	KEK01 The Law Office of	224 Stockton Ostrowski/ShoreHo	Open	140.00	0.00	B
21-00063	01/14/21	KEK01 The Law Office of	100-104 Beacon, Beacon House	Open	168.00	0.00	B
21-00064	01/14/21	MIDWEST Midwest Tape	Hoopla Advance	Open	1,000.00	0.00	
21-00069	01/19/21	AMAZON Amazon.Com	Books	Open	255.11	0.00	B
21-00070	01/19/21	J001 Jaeger Lumber	Requisition Request 21-008	Open	191.11	0.00	
21-00074	01/19/21	01070 BANK OF AMERICA	Rackspace 1/17/21	Open	199.18	0.00	
21-00076	01/19/21	00786 MINUTEMAN PRESS	Calendars	Open	4,823.92	0.00	
21-00078	01/20/21	00552 EDWARDS TIRE CO.	Change flat tire on Komatsu	Open	758.96	0.00	
21-00080	01/20/21	GREER Greer Law Firm	Public Defender services	Open	250.00	0.00	B

January 22, 2021
02:53 PM

BOROUGH OF SEA GIRT
Bill List By P.O. Number

Page No: 3

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
21-00081	01/20/21	AMAZON	Amazon.Com	Master Lock padlock	Open	359.90	0.00
21-00082	01/20/21	SBS01	Stewart Business Systems	Printer maintenance agreement	Open	58.62	0.00 B
21-00084	01/20/21	PRINCIPA	Principal Life Insurance Co	Life Ins	Open	190.36	0.00 B
21-00085	01/20/21	01142	STANDARD INSURANCE COMPANY	Short term disability Ins	Open	286.20	0.00 B
21-00086	01/20/21	01688	HORIZON BC/BS OF NJ DENTAL	Dental Ins.	Open	2,769.17	0.00 B
21-00087	01/20/21	CLF01	Carton Law Firm	Prosecutor services	Open	1,333.33	0.00 B
21-00094	01/21/21	01838	KAREN S. BRISBEN	Reimbursement	Open	50.00	0.00
21-00096	01/22/21	SBS01	Stewart Business Systems	Printer/copier servicing	Open	204.41	0.00 B
21-00097	01/22/21	00633	TAYLOR HARDWARE	Misc	Open	418.79	0.00
Total Purchase Orders:		113	Total P.O. Line Items:	0	Total List Amount:	2,381,008.87	Total Void Amount: 0.00

State of NJ	State Health Benefits	60,141.57
U S Bank	NJEIT Loan Payment	59,722.98
Staples	Storage Cabinets	1,321.98
State of NJ	Public Water Tax	186.21
Networkfleet Inc.	Vehicle Tracking	95.50
	Total	2,502,477.11

January 22, 2021
02:53 PM

BOROUGH OF SEA GIRT
Bill List By P.O. Number

Page No: 4

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	55,583.89	0.00	55,583.89	0.00	0.00	55,583.89
		15,440.63					
WATER OPERATING	0-05	15,254.42	725.00	15,979.42	0.00	0.00	15,979.42
BEACH OPERATING	0-09	1,556.10	0.00	1,556.10	0.00	0.00	1,556.10
		3,082.91					
TRUST OTHER	0-25	1,760.93	0.00	1,760.93	0.00	0.00	1,760.93
BOARD OF RECREATI	0-26	231.17	0.00	231.17	0.00	0.00	231.17
UNEMPLOYMENT COMP	0-30	4,914.68	0.00	4,914.68	0.00	0.00	4,914.68
Year Total:		79,301.19	725.00	80,026.19	0.00	0.00	80,026.19
		2,315,290.79					
CURRENT FUND	1-01	2,255,149.22	0.00	2,255,149.22	0.00	0.00	2,255,149.22
		65,558.56					
WATER OPERATING	1-05	5,835.58	0.00	5,835.58	0.00	0.00	5,835.58
BEACH OPERATING	1-09	35.43	0.00	35.43	0.00	0.00	35.43
TRUST OTHER	1-25	308.00	0.00	308.00	0.00	0.00	308.00
Year Total:		2,261,328.23	0.00	2,261,328.23	0.00	0.00	2,261,328.23
		35,357.45					
GENERAL CAPITAL	C-04	35,261.95	0.00	35,261.95	0.00	0.00	35,261.95
WATER CAPITAL	W-06	0.00	4,392.50	4,392.50	0.00	0.00	4,392.50
Total of All Funds:		2,375,891.37	5,117.50	2,381,008.87	0.00	0.00	2,381,008.87
		2,497,359.61					2,502,477.11