

Wednesday, January 20, 2010

THE BOROUGH OF SEA GIRT  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY  
MINUES OF THE ORGANIZATIONAL  
MEETING OF THE SEA GIRT PLANNING BOARD  
WEDNESDAY, JANUARY 20, 2010

The Organizational meeting of the Sea Girt Planning Board was held in the Sea Girt Elementary School on Wednesday, January 20, 2010. Notice of the time, date and place of the meeting was transmitted to all members and proper notice had been published in accordance with the provisions of the "Open Public Meetings Law".

After the Salute to the Flag, roll call was taken and the following members were present:

Coun. Raymond Bogan  
Larry Benson  
Susan Boriotti  
Karen Brisben  
Coun. Ken Farrell

Donald Laws  
Norman Hall  
Michael Mastrocola  
Kathryn Matthews  
Christopher Randazzo

Absent: Paul Cerami

Scott Thompson, Board Attorney, was also present for the meeting, as well as Sandra Sears, Administrative Secretary. Board member Karen Brisben recorded the Minutes.

The following members were sworn in for new terms:

Class I, Councilman Raymond D. Bogan through 12/31/2010  
Class III, Councilman Ken Farrell through 12/31/2010  
Class II, Karen Brisben through 12/31/2010  
Class IV, Norman Hall through 12/31/2013

The Board then turned to the nomination and election of Chairman, Vice-Chairman and Subdivision Committee for 2010. Councilman Bogan nominated Mr. Hall for position of Chairman, this seconded by Councilman Farrell; as there were no other nominations, they were closed on a motion by Mr. Laws, seconded by Councilman Bogan and Mr. Hall was elected as Chairman for 2010 by unanimous vote, all aye. Councilman Bogan then nominated Mr. Benson for position of Vice-Chairman, this seconded by Mr. Laws; as there were no other nominations, they were closed on a motion by Councilman Bogan, seconded by

Councilman Farrell and Mr. Benson was elected as Vice-Chairman for 2010 by unanimous vote, all aye. There was then a brief discussion on the Subdivision Committee; Mr. Thompson explained this committee can approve a subdivision in terms of compliance issues; if variances are needed, an appearance before the Planning Board is necessary. In 2009 the Subdivision Committee was composed of Ms. Boriotti, Mrs. Brisben and Mr. Benson and, as they were all willing to continue in this position, a motion was made by Councilman Bogan to re-appoint them for 2010, this seconded by Councilman Farrell. As there were no other nominations they were closed on a motion by Councilman Bogan, seconded by Councilman Farrell and the Subdivision Committee was appointed by unanimous vote, all aye.

The Board then considered the Organizational Resolutions. Councilman Bogan made a motion to appoint Scott Thompson as Planning Board Attorney for 2010, this seconded by Councilman Farrell. As there were no other nominations, they were closed on a motion by Councilman Bogan, seconded by Councilman Farrell and the following Resolution was approved:

#### PLANNING BOARD ATTORNEY

“WHEREAS, the Sea Girt Planning Board requires the professional services of an attorney to render advice and assistance in the conduct of its business and affairs; and

WHEREAS, pursuant to the provisions of N.J.S. 40:5D-24, and Section 15.1.6 of the Land Use Ordinance of the Borough of Sea Girt, the Planning Board is authorized to appoint and contract for legal counsel as the Planning Board Attorney, and to fix the rate of compensation for such legal counsel; and that the Board, as an agency of the Governing Body of the Borough of Sea Girt, may contract for such professional services without competitive bidding, pursuant to the provisions of N.J.S. 40A:11-5 (1) (a) (i) (professional services exception to the “Local Public Contract Law”):

1. Scott D. Thompson, an Attorney at Law of the State of New Jersey, is appointed and retained as the Planning Board Attorney for the year 2010, effective as of January 1, 2010.
2. The professional legal services to be rendered by Scott D. Thompson shall be compensated based upon the hourly rendering of such services, at the rate of \$140.00 per hour and public meetings and workshop sessions at the rate of \$325.00 per meeting, in accordance with detailed time statements to be submitted by him quarterly.
3. A brief notice of this Resolution shall be forthwith published once in a newspaper designated by the Planning Board as an official newspaper; which notice shall state the appointment and contractual retainer of Scott Dt. Thompson as Planning Board Attorney, the duration of the

contractual retainer, and that a copy of this Resolution is on file with the Secretary of the Planning Board and is available for public inspection.”

As a motion for approval had been made and seconded, the following roll call vote was done:

Ayes: Councilman Raymond Bogan, Councilman Ken Farrell, Larry Benson, Susan Boriotti, Karen Brisben, Norman Hall, Donald Laws, Michael Mastrocola, Kathryn Matthews, Christopher Randazzo

Noes: None

The next Resolution was for Administrative Secretary and Recording Secretary to the Board and Councilman Bogan made a motion to appoint Sandra Sears and Karen Brisben respectively, this seconded by Mr. Randazzo; as there were no other nominations, they were closed on a motion by Councilman Bogan, seconded by Councilman Farrell and the following Resolution was presented for approval:

RESOLUTION TO APPOINT ADMINISTRATIVE AND  
RECORDING SECRETARIES TO THE BOARD

“WHEREAS, the Planning Board of the Borough of Sea Girt is in need of an Administrative and Recording Secretary, and

WHEREAS, Sandra Sears shall be appointed Administrative Secretary to prepare all material for the meetings and Minutes when Recording Secretary is absent and Karen Brisben shall be appointed Recording Secretary to prepare all Minutes of the meetings; and

NOW, THEREFORE, BE IT RESOLVED by the Planning Board of the Borough of Sea Girt, at its Organizational Meeting held on January 20, 2010, that Sandra Sears is appointed to the position of Administrative Secretary and Karen Brisben is appointed Recording Secretary for the year of 2010.”

As a motion for approval was already made and seconded, the following roll call vote was done:

Ayes: Councilman Raymond Bogan, Councilman Ken Farrell, Larry Benson, Susan Boriotti, Karen Brisben, Norman Hall, Donald Laws, Michael Mastrocola, Kathryn Matthews, Christopher Randazzo

Noes: None

The next Resolution was for newspapers and a motion was made by Councilman Bogan, seconded by Councilman Farrell, to use The Coast Star Newspaper and The Asbury Park Press as official newspapers of the Board. As there were no other nominations, they were closed on a motion by Councilman Bogan, seconded by Councilman Farrell and the following Resolution was presented:

#### RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPERS

“BE IT RESOLVED by the Planning Board of the Borough of Sea Girt, as its Organizational Meeting held on January 20, 2010, that the following newspapers are designated as official newspapers for the publication of public notices of the Borough of Sea Girt, in the County of Monmouth and State of New Jersey; The Coast Star and The Asbury Park Press.”

As a motion for approval had already been made and approved, the following roll call vote was done:

Ayes: Councilman Raymond Bogan, Councilman Ken Farrell, Larry Benson, Susan Boriotti, Karen Brisben, Norman Hall, Donald Laws, Michael Mastrocola, Kathryn Matthews, Christopher Randazzo

Noes: None

The last Resolution was for Planning Board dates for 2010:

“WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires that advance public notice be given of all regularly scheduled public meetings of the Planning Board of the Borough of Sea Girt:

NOW, THEREFORE, BE IT RESOLVED by the Planning Board of the Borough of Sea Girt, at its 2010 Organizational Meeting held on Wednesday, January 20, 2010, as follows:

1. That public meetings of the Planning Board of the Borough of Sea Girt shall be held on the third Wednesday of each month at 7:30 p.m. at the Sea Girt School, Bell Place, Sea Girt, New Jersey, 08750. The meeting dates for each month in 2010 will be as follows:

January 20  
February 17  
March 17  
April 21  
May 19  
June 16

July 21  
August 18  
September 15  
October 20  
November 17  
December 15

2. That within 7 days following the Organizational Meeting of the Sea Girt Planning Board the Secretary of the Planning Board shall (a) prominently post a copy of this Resolution on the public bulletin board of the Borough Hall, which posting shall be maintained throughout 2010; (b) mail a copy of this Resolution to at least two newspapers designated as official newspapers of the Planning Board; and (c) file a copy of this Resolution with the Borough Clerk of the Borough of Sea Girt.”

A motion for approval of the above Resolution was made by Councilman Bogan, seconded by Councilman Farrell and approved by the following roll call vote:

Ayes: Councilman Raymond Bogan, Councilman Ken Farrell, Larry Benson, Susan Boriotti, Karen Brisben, Donald Laws, Norman Hall, Michael Mastrocola, Kathryn Matthews, Christopher Randazzo

Noes: None

Chairman Hall asked for a motion to approve the Minutes of the December 16, 2009 meeting and this was done by Councilman Farrell, seconded by Mrs. Matthews and approved unanimously, all aye.

Chairman Hall asked if there were any issues to be discussed as there was no further business to come before the Board. Mrs. Brisben asked about the Ordinance changes that were finalized by the Planning Board awhile ago that were to be presented to the Governing Body for final approval. Mr. Thompson said these were not sent to Mayor and Council as yet and noted his letter of 2/9/09 which set forth what was to be done. Chairman Hall felt this should be addressed as the Board had put a lot of work in these changes to the Zoning Ordinance. Mr. Thompson said he will re-send the information to the Board for their final review and suggested having the Zoning Officer and Engineer at that meeting when this is discussed; he wanted to have any other suggestions from any Board members after they have reviewed the information he will email them.

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As there was no further business to come before the Board, a motion for adjournment was made by Councilman Bogan, seconded by Councilman Farrell and unanimously approved, all aye. The meeting was adjourned at 7:46 p.m.

  
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Karen S. Brisben  
Recording Secretary

Approved: