

PLEASE TYPE OR PRINT

BOROUGH OF SEA GIRT

Date: \_\_\_\_\_

Property Maintenance Code Application

C.O. \_\_\_\_\_

Sale/Rental \_\_\_\_\_

Inspection Date Requested \_\_\_\_\_

Yearly ( )

Winter ( )

Summer ( )

Address of Property \_\_\_\_\_

Present Owner of Property \_\_\_\_\_

Address \_\_\_\_\_ Phone # \_\_\_\_\_

Name of Prospective Owner or Tenant \_\_\_\_\_

Address \_\_\_\_\_ Phone # \_\_\_\_\_

Date of Occupancy \_\_\_\_\_

Check Type of Dwelling: 1 Family ( ) Apt. ( ) Other ( ) Specify \_\_\_\_\_

Number of Occupants: Adults \_\_\_\_\_ Children \_\_\_\_\_ # of Bedrooms \_\_\_\_\_

Minimum Fee: \$75.00

Reinspection Fee: \$40.00

Rental Units in excess of five (5) bedrooms - \$5.00 per room - Maximum - \$50.00

Application must be in 10 days prior to occupancy.

Failure to make application for inspection and obtain a Certificate of Inspection for each dwelling unit is punishable by a fine not to exceed \$1,000.00.

\_\_\_\_\_  
Owner/Agent's Signature

FOR OFFICIAL USE ONLY

Bedrooms - Area #1 \_\_\_\_\_ #2 \_\_\_\_\_ #3 \_\_\_\_\_ #4 \_\_\_\_\_

Baths # \_\_\_\_\_ Fixtures- Commode \_\_\_\_\_ Sink \_\_\_\_\_ Tub \_\_\_\_\_ Shower \_\_\_\_\_

Kitchen \_\_\_\_\_ Appliances \_\_\_\_\_

Electrical Service \_\_\_\_\_

Plumbing \_\_\_\_\_ Hot Water \_\_\_\_\_

Screens \_\_\_\_\_ Egress \_\_\_\_\_

Roof \_\_\_\_\_ Ceilings & Walls \_\_\_\_\_

Cellar \_\_\_\_\_ Chimney \_\_\_\_\_

Attic \_\_\_\_\_ Crawl Space \_\_\_\_\_

Structural Defects \_\_\_\_\_

Paint & Appearance \_\_\_\_\_ Smoke Detectors \_\_\_\_\_

Grounds \_\_\_\_\_ Other Buildings \_\_\_\_\_

Heating \_\_\_\_\_ Type \_\_\_\_\_

Fee: \$ \_\_\_\_\_ Received by: \_\_\_\_\_

Inspection by: \_\_\_\_\_ Date: \_\_\_\_\_

Reinspection Date: \_\_\_\_\_