

BOROUGH OF SEA GIRT COUNCIL
RE-ORGANIZATION/REGULAR/VIRTUAL MEETING
January 4, 2023 - 7:00 PM

AGENDA

NOTICE IS HEREBY GIVEN THAT THE BOROUGH COUNCIL MEETING SCHEDULED FOR JANUARY 4, 2023 WILL BE A REGULAR/VIRTUAL MEETING HELD AT THE ELEMENTARY SCHOOL. THE MEETING WILL COMMENCE AT 7:00 PM; PLEASE USE THE FOLLOWING INFORMATION TO LOG INTO THE MEETING:

Topic: Council Re-Organization/ Regular Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81446242122>

Or One tap mobile:

US: +13017158592, 81446242122# or +13052241968, 81446242122#

Webinar ID: 814 4624 2122

- **CALL TO ORDER**
- **SALUTE OF THE FLAG**
- **COMPLIANCE STATEMENT:**

This meeting is called pursuant to the provisions of the Open Public Meetings Act, Chapter 231, P.L.1975: adequate notice of this meeting has been given by posting the Notice on the Borough's Bulletin Board and by transmitting the Notice to the Borough's two official newspapers, *The Asbury Park Press* and *The Coast Star*, as required by law.

1. ROLL CALL

	Present	Absent
Council President Anthony		
Councilman Clemmenssen		
Councilman Downey		
Councilman Perry		
Councilwoman Richman		
Councilman Zakin		
Mayor Fetzer		

2. MAYOR TO ADMINISTER THE OATH OF OFFICE TO:

- a. Bryan Perry – Council Member – full term December 31, 2025
- b. Tom Downey – Council Member – full term through December 31, 2025
- c. Brandon Fetzer - Chief, Fire Department
- d. Carl Scipione - Assistant Chief, Fire Department
- e. Fire Line Officers – Captain, Devon Clancy; First Lieutenant, Tim Harmon; Second Lieutenant, Neil Robinson; Chief Engineer, Ed Sidley; Assistant Engineers, William Baeszler, Patrick Cavanaugh, Robert Durna, William Loughran, Chris Willms
- f. Fire Police – Captain Clark Lydic, Lieutenant, Wayne Dryer

This agenda reflects to the extent known at the time of the posting, pursuant to N.J.S.A. 10:4-8(d). The agenda is tentative and is subject to amendment, additions or deletions prior to the meeting.

3. ELECTION OF COUNCIL PRESIDENT – by Nomination

Nomination of _____ by _____, seconded by _____. If no further nominations, motion to close nominations (___ moves, seconded ___) and vote on the above nomination will be taken (___ moves, seconded by ___; consensus vote).

4. CONSENT AGENDA (All matters listed hereunder are considered to be routine in nature and will be enacted in one motion. Any council person may request that an item be removed for separate consideration).

a. R-2023: Reorganization Assignments (to be read aloud by the Municipal Clerk)

- Appointments Affirmed by Council
- Boards and Commissions
- Other Appointments – Fire Company Line Officers/Police Department SLEO I and II's

b. R-2023: Reorganization Matters

- Approving Conduct of Council Meetings;
- Council Meeting Schedule;
- Designate Official Newspapers – *Asbury Park Press & Coast Star*;
- Authorize Depositories for Borough funds;
- Designate Signatories on Borough's Bank Accounts – Mayor, Clerk, Tax Collector, CFO;
- Set the fee for non-negotiable instruments submitted to the Borough - \$25.00;
- Authorize Change Funds – Beach, Administrative Offices;
- Authorize Payment of Certain Bills Prior to Council Meetings;
- Set Grace Period for Property Tax Payments; set interest rates for Delinquent Property Tax Payments;
- Cash Management Plan;
- Cash Management Policy;
- Permit Tax Collector and Chief Financial Officer to cancel small balances or process refunds less than \$10 with no further action of Council;
- Set Fee for Individual Meeting Notice;
- Providing Defense fees for Police;
- To Adopt Temporary Budget – Current, Water and Utility Fund;
- Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission;
- Shared Services Agreement with Freehold Township for Information Technology Services;
- Shared Services Agreement with Manasquan for CFO/QPA;

5. OTHER BUSINESS

6. ADJOURN to Regular Meeting

REGULAR MEETING

- **CALLED TO ORDER IMMEDIATELY AFTER THE CONCLUSION OF THE REORGANIZATION MEETING**
- **CLERK TO ADVISE OF THE PRESENCE OF ALL COUNCILPERSONS**

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- **CONSENT AGENDA**
 - **R-2023:** Approve Minutes, December 14, 2022- Regular/Virtual Meeting;
 - **R-2023:** Appointing Full-Time Class II Special Law Enforcement Officer David Galarza for The Borough of Sea Girt Police Department.
- **OPEN DISCUSSION** (Council is invited to speak on any subject)
 - A. **OLD BUSINESS**
 - **R-2023:** Authorize Contract Extension for Property Data Collection and Verification Program;
 - **R-2023:** Authorize the Sale of the Vacant Lot Block 84, Lot 1.01 known as Edgemere Park;
- **NEW BUSINESS**
- **COUNCIL REPORTS**
- **ADMINISTRATIVE REPORT**
- **Resolution No. __-2023:** Payment of bills
- **PUBLIC PARTICIPATION ON ANY SUBJECT** (Comments limited to 5 minutes)

The public comment portion of our meeting is to allow the public to bring to the Mayor and Council's attention their concerns or comments. In accordance with N.J.S.A. 10: 4-12(a), the Mayor and Council asks the public to limit their comments to five (5) minutes or less after the speaker has stated their name and address for the record. The Council will respect the public's time by refraining any comment until the speaker has finished with their allotted time. The public comment portion of our meeting is not structured as a question-and-answer session. In order to maintain the efficiency and professional order of the public meeting, only respectful remarks will be heard by the Mayor and Council. The Administrator will regulate the time during the comment portion of our meeting.

Note: The Mayor and Council will often times direct the Borough Administrator to review the speaker's comments and/or concerns to assign the respective Department Head for follow up after the meeting was adjourned.

- **Resolution No. __-2023: Executive Session** - Authorizing an Executive Session for litigation purposes and Permitting the Governing Body to Exclude the Public from a Portion of a Public Meeting. Please note that action may be taken by Council upon return to public session.
- **ADJOURN**

NEXT MEETING IS FEBRUARY 8, 2023

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