

**MINUTES - REGULAR MEETING**  
**July 8, 2020**

**NOTICE IS HEREBY GIVEN THAT THE BOROUGH COUNCIL MEETING SCHEDULED FOR JULY 8, 2020 WILL BE A VIRTUAL MEETING; THE MEETING WILL COMMENCE AT 7:00 PM. PLEASE USE THE FOLLOWING INFORMATION TO LOG IN TO THE MEETING:**  
Scheduled Zoom meeting.

Join Zoom Meeting  
<https://us02web.zoom.us/j/83763643731>

Meeting ID: 837 6364 3731  
One tap mobile  
+13017158592, 83763643731# US (Germantown)  
+13126266799,,83763643731# US (Chicago)

Dial by your location  
+1 301 715 8592 US (Germantown)  
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+1 646 876 9923 US (New York)  
Meeting ID: 837 6364 3731  
Find your local number: <https://us02web.zoom.us/u/kdljB6hhLL>

The Virtual Regular Meeting of the Borough of Sea Girt Council was called to order by Mayor Farrell at 7:00 PM on Wednesday, July 8, 2020. Mayor Farrell asked for a moment of silence, after which he led those participating in the Pledge of Allegiance.

The Clerk read the Compliance Statement: This meeting is called pursuant to the provisions of the Open Public Meetings Act, C.231, P.L.1975: adequate notice of this meeting has been given by posting a notice on the Borough's website and official bulletin board and by transmitting a copy of the Notice to the Borough's two official newspapers, *The Asbury Park Press* and *The Coast Star* as required by law.

**5. ROLL CALL:**

	<b>Present</b>	<b>Absent</b>
Mayor Farrell	X	
Councilman Clemmensen	X	
Councilman Mastroilli	X	
Councilman Begley	X	
Council President Fetzer	X	
Councilwoman Giegerich	X	
Councilwoman Anthony	X	

**6. MINUTES**

- **Resolution No. 123-2020:** Approve Minutes, June 10, 2020 virtual Regular Meeting

**UPON MOTION** of Councilman Clemmensen, seconded by Councilman Mastroilli, carried, that the Minutes of the Virtual Regular Meeting held June 10, 2020 be and the same are hereby approved.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastroilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

- **Resolution No. 124-2020:** Approve Minutes, June 24, 2020 virtual Regular Meeting

**UPON MOTION** of Council President Fetzer, seconded by Councilwoman Anthony, carried, that the Minutes of the Virtual Regular Meeting held June 24, 2020 be and the same are hereby approved.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastroilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

**7. OPEN DISCUSSION**

Councilwoman Anthony mentioned the condition of the trees on Crescent Parkway near St. Mark's Church noting that the goal was to keep the stakeholders informed as to what has occurred to date; that is, that the Shade Tree Commission has been actively monitoring the trees since 2016 with their consultant Certified Tree Expert Bill Brash who provided a written condition report to the Commission. Councilwoman Anthony read the Report into the record, a copy of which is attached hereto. The report indicates that eight of the nine trees are compromised and represent a danger to the public given their location. Councilwoman Anthony advised that suggestion is to remove the trees and plant new trees in the Fall when the conditions are conducive to their survival. The suggestion was made to remove the four trees designated at the highest danger level now and remove the remaining five trees in the Fall. Councilwoman Giegerich suggested that since it was July already, it seems more feasible to remove all the trees at one time. Mayor Farrell thanked Councilwoman Anthony and agrees with the need to remove the failing trees.

Councilwoman Giegerich also thanked Councilwoman Anthony for her time and effort and noted that neighbors asked to be involved in choosing the replacement trees. By consensus, the Council agreed to have the trees removed at one time as soon as the removal can be scheduled.

Councilwoman Anthony thanked Councilmembers and Mrs. Carafa for their support; she added that it is important and the responsibility of residents to be involved and participate in town activities; she recommended exploring our website for up-to-date information; Council will look into notifying residents of future of projects within town.

Mayor Farrell commented the new tax rate for the Borough is 0.664 per \$100 of assessed valuation, a reduction from the 2019 rate of 0.688 per \$100 of assessed valuation. He also noted that ratables are up to \$2,611,900; county tax is 43.8%; local tax 28% and school tax is 27.41%.

**8. NEW BUSINESS**

- A. Resolution No. 125-2020:** Accept the Proposal of Cornerstone Architectural Group for The Project Known as Preparation of a Study to Determine The Feasibility of Expanding The Municipal Building

**UPON MOTION** of Council President Fetzer, seconded by Councilman Clemmenssen, carried, that the following Resolution be and the same is hereby adopted:

**WHEREAS**, the Borough of Sea Girt issued a Request for Proposals on February 28, 2020 and revised on March 29, 2020 with the responses finally due on June 15, 2020 for the Project known as Preparation of a Study to Determine the Feasibility of Expanding the Municipal Building in the Borough of Sea Girt to various architectural firms licensed in the State of New Jersey; and,

**WHEREAS**, four (4) proposals were submitted by the date and time required from the following professionals:

VENDOR	AMOUNT
Cornerstone Architectural Group, LLC, South Plainfield, NJ	\$26,000.00
Paul A. Damiano Architect, LLC, Spring Lake Heights, NJ	\$44,500.00
H2M Architects and Engineers, Wall Township, NJ	\$55,000.00
Studio 200 Architecture, LLC, Brielle, NJ	\$74,000.00

and,

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Sea Girt that the proposal of Cornerstone Architectural Group, South Plainfield, NJ in the amount of \$26,000.00 be and the same is hereby accepted.

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk be and they are hereby authorized to execute the contract for the said Study pursuant to the Bid Specifications.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be supplied to Cornerstone Architectural Group, LLC, South Plainfield, NJ and the Chief Financial Officer.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmenssen	X			
Councilman Mastroianni	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

- A. Resolution No. 126-2020:** Re-Appointment of Tax Assessor, Scott Kineavy

**UPON MOTION** of Councilman Mastrorilli, seconded by Council President Fetzer, carried, that the said matter be tabled until next Council meeting scheduled for August 12, 2020 for review and recommendation from the Personnel Committee.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

**B. Resolution No. 127-2020: Professional Appointment, Water-Sewer Utility Engineer, H2M Associates, Inc.**

**UPON MOTION** of Council President Fetzer, seconded by Councilman Clemmensen, carried, that the following Resolution be and the same is hereby adopted:

**WHEREAS**, the Borough of Sea Girt has a need to acquire services for a Water-Sewer Utility Engineer, as a not-fair and open contract pursuant to the provisions of *N.J.S.A.* 19:44A-20.4 or 20.5; and,

**WHEREAS**, the Borough Clerk has determined and certified in writing that the value of the services to be provided will exceed \$17,500.00; and,

**WHEREAS**, the anticipated term of this contract is effective retroactively to January 1, 2020 through December 31, 2022, inclusive, and may be extended as many times as approved by this governing body; and,

**WHEREAS**, the firm H2M Associates, Inc., submitted a proposal indicating they will provide said services and have provided a Business Entity Disclosure Certification which certifies that members of the firm have not made any reportable contribution to a political or candidate committee in the Borough of Sea Girt in the previous one year, and that the contract will prohibit each entity from making any reportable contribution throughout the term of the contract; and

**WHEREAS**, with regards to Affirmative Action, incorporated into such agreement shall be the mandatory language of Section 5.3 of the regulations promulgated by the Treasurer of the State of New Jersey pursuant to P.L. 1975, and

**WHEREAS**, funds are available for this purpose in the 2020 temporary budget and provision will be made in the 2020 and succeeding years' budgets of the Borough as finally adopted, and

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Sea Girt hereby authorizes the Mayor and Clerk to execute a contract with the professional as described herein.

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certificate and the Determination of Value be placed on file with this resolution and,

**BE IT FURTHER RESOLVED**, that a copy of this resolution shall be published in The Coast Star as required by law within ten (10) days of its passage.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

**C. Resolution No. 128-2020:** Sea Girt Boosters Request to Use Baltimore Park Basketball Courts – 3 days/week (Monday, Tuesday, Wednesday) from 4:00 PM to 8:00 PM beginning July 13 through August 19, 2020, inclusive

Councilwoman Anthony explained that all guidelines of the NJ Department of Health will be followed, and thanked the Booster Club for their efforts.

**UPON MOTION** of Councilman Mastrorilli, seconded by Councilman Begley, carried, that the following Resolution be and the same is hereby adopted:

**WHEREAS**, Sea Girt School Booster Club has requested permission to operate a basketball clinic at the Baltimore Park basketball courts from July 13 through August 19, inclusive, Monday, Tuesday and Wednesday's from 4:00 -8:00 PM; and,

**WHEREAS**, said request is accompanied by a Certificate of Insurance naming the Borough of Sea Girt as an additional insured with aggregate limit of \$1,000,000 for personal injury and \$2,000,000 general aggregate, where \$3,000,000 aggregate is usually required and a Hold Harmless Agreement executed by an official of the organization.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Girt that after due consideration, the said request of the Sea Girt School Booster Club to operate a basketball clinic at the Baltimore Park basketball courts from July 13 through August 19, inclusive, Monday, Tuesday and Wednesday's from 4:00 PM to 8:00 PM, is hereby *approved subject to the following conditions:*

1. Documentation to be supplied not later than July 10, 2020, verifying that the Clinic Instructor has undergone a background check with fingerprints within the last three calendar years valid through August 21, 2020 as a minimum.
2. Subject to compliance with the provisions of Executive Order No. 148 and with CDC and NJDOH guidelines regarding the conduct of group activities;
3. The submission of the executed Hold Harmless Agreement;
4. The submission of the Certificate of Insurance naming the Borough of Sea Girt as an additional insured for this activity.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be supplied to the Sea Girt School Booster Club for their information.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

**D. Resolution No. 129-2020: Opt-out Payment: Jane Hunnewell**

**UPON MOTION** of Council President Fetzer, seconded by Councilwoman Anthony, carried, that the following Resolution be and the same is hereby adopted:

**WHEREAS**, the current Borough of Sea Girt Personnel Policy offers major medical and hospitalization coverage at the Borough's cost for the employee and eligible dependent family members; and,

**WHEREAS**, the Borough policy also recognizes that employees who decline the major medical and hospitalization coverage offered by the Borough do so at a considerable savings to the Borough and are permitted by Borough policy to share in the realized savings through an opt-out payment not to exceed \$4,500.00 for each year that the coverage is declined; and

**WHEREAS**, Jane Hunnewell has declined the major medical and hospitalization coverage offered by the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Girt that Jane Hunnewell is to receive payment not to exceed \$4,500.00 for 2020 for choosing to decline major medical and hospitalization coverage offered by the Borough.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be forwarded to the Chief Financial Officer for his information and action.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

**E. Resolution No. 130-2020: Appoint Summer Recreation staff and set salaries**

**UPON MOTION** of Councilwoman Anthony, seconded by Councilwoman Giegerich, carried, that the following Resolution be and the same is hereby adopted:

**WHEREAS**, the Borough Administrator has appointed various persons to fill seasonal staff positions for the Summer Recreation Program (July 6 through August 7, 2020, inclusive) as permitted by the Borough Code; and,

**WHEREAS**, the Borough Council wishes to memorialize these seasonal appointments.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Girt that the appointment of following persons to seasonal positions within the Borough at the hourly rate for hours worked or salary for the 2020 season be and the same is hereby memorialized:

<b>Name</b>	<b>Title</b>	<b>Rate</b>
Greg Hillman	Director	\$5,000.00
Stephanie Ahern		\$10.30
Kelly Buckle		\$15.00
MaryKate Bucknam		\$15.00
Angelina D'Altrui		\$10.30
Samantha Fondonella		\$15.00
Elisabeth Keenan		\$10.30
Cammie Klein		\$15.00
Hayden Kunz		\$10.30
Haley McArthur		\$10.30
Bernadette McGullam		\$18.00
Caitlyn McGullam		\$10.30
Lizzie Shanahan		\$10.30
Cliff Smith		\$10.30
Maggie Sullivan		\$15.00
Quinn Sullivan		\$10.30
Michael Tarigo		\$10.30

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be supplied to the Chief Financial Officer for his information and action

Recorded Vote:

	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

**F. Resolution No. 131-2020:** Appoint Volleyball Program Director and Instructors, Kerry Curran, \$24.00/hour; Scott Zimms, Carly Setaro, \$20.00/hour; Mark Leddy, volunteer instructor

**UPON MOTION** of Councilman Clemmensen, seconded by Councilwoman Anthony, carried, that the following Resolution be and the same is hereby adopted:

**WHEREAS**, the Borough of Sea Girt is in need of the services an instructors for the Recreation Volleyball Program.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Sea Girt that the following appointments be approved at the hourly rates shown below for no more than 2.5 hours per session for 12 sessions for instruction for the volleyball programs:

**Volleyball Instructor:** Kerry Curran, at the rate of \$24.00 per hour;  
**Assistants Instructors:** Scott Zimms, Carly Setaro at the rate of \$20.00 per hour  
**Volunteer Instructor:** Mark Leddy

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be supplied to the Chief Financial Officer for his information and further action.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastroilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

a. **Resolution No. 132-2020:** Seasonal Staff Appointment

**UPON MOTION** of Councilman Clemmensen, seconded by Councilwoman Anthony, carried, that the following Resolution be and the same is hereby adopted:

**WHEREAS**, the Beach Manager has advised that there are changes to staff for the 2020 season as noted below; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Girt that the following changes to beach staff is and the same are hereby approved:

Add Staff Member: Katie Murray, Gateguard Social Distancing Monitor at \$10.31 per hour

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be supplied to the Beach Supervisor for his information and to the Chief Financial Officer for further action

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastroilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

G. **Resolution No. 133-2020:** c. 159, Alcohol, Education, Rehabilitation and Enforcement Fund, \$1,000.25

**UPON MOTION** of Councilwoman Anthony, seconded by Council President Fetzer, carried, that the following Resolution be and the same is hereby adopted:

**WHEREAS**, N.J.S. 40A:4-87 provides that that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any



county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and,

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Girt in the County of Monmouth, New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$1,000.25 which is now available from the State of New Jersey, Administrative Office of the Courts, Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund in the same amount.

**BE IT FURTHER RESOLVED** that the like sum of \$1,000.25 is hereby appropriated under the caption Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund; and,

**BE IT FURTHER RESOLVED** that above is the result of funds from the State of New Jersey, Administrative Office of the Courts, Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund in the amount of \$1,000.25.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

**J. Resolution No. 134-2020: c. 159, Clean Communities Grant, \$7,250.83**

**UPON MOTION** of Councilman Clemmensen, seconded by Councilwoman Anthony, carried, that the following Resolution be and the same is hereby adopted:

**WHEREAS**, N.J.S. 40A:4-87 provides that that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and,

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Girt in the County of Monmouth, New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$7,250.83 which is now available from the State of New Jersey, Department of Environmental Protection, Clean Communities Grant in the same amount.

**BE IT FURTHER RESOLVED** that the like sum of \$7,250.83 is hereby appropriated under the caption Clean Communities Grant; and,

**BE IT FURTHER RESOLVED** that above is the result of funds from the State of New Jersey, Department of Environmental Protection, Clean Communities Program in the amount of \$7,250.83.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

**K. Resolution No. 135-2020:** Authorizing Grant Application to NJDOT for Fiscal Year 2021

**UPON MOTION OF** Council President Fetzer, seconded by Councilman Clemmensen, carried that the following resolution be and the same is hereby adopted:

**WHEREAS**, the State of New Jersey, Department of Transportation has notified all municipalities of the availability of funding under the Transportation Trust Fund Municipal Aid Program for the Fiscal Year 2021, and

**WHEREAS**, the Borough of Sea Girt is desirous of submitting an application under this program for the following purpose:

- Bell Place Bicycle Path Improvements

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of Sea Girt, County of Monmouth, State of New Jersey, formally approves the grant application for the above stated project; and

**FURTHER BE IT RESOLVED** that the Borough Engineer, Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA – 2021 – Bell Place Bicycle Path Improvements - 00634 to the New Jersey Department of Transportation on behalf of the Borough of Sea Girt; and

**FURTHER BE IT RESOLVED** that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Sea Girt and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

- M. Resolution No. 136-2020:** C.G. Jersey, Inc. t/a Fratello's, amended outdoor dining request to include public property immediately adjacent to the licensed premise

**UPON MOTION** of Council President Fetzer, seconded by Councilman Mastrorilli, carried, that the following Resolution be and the same is hereby adopted:

**WHEREAS**, the Borough of Sea Girt is making efforts to revitalize the local economy as we begin to recover from the devastating economic impact of the COVID-19 crisis; and,

**WHEREAS**, In accordance with Governor Murphy's transition into Stage 2 of the statewide recovery from the COVID-19 pandemic, local restaurants and bars will be allowed to provide Outdoor Dining as of 6:00, Monday, June 15, 2020, subject to the rules established by State of New Jersey Executive Order No. 150 and Borough of Sea Girt Resolution No. 112-2020 adopted on June 10, 2020; and,

**WHEREAS**, C.G. Jersey, Inc. t/a Fratello's, submitted an Outdoor Dining Permit Application (the "Permit Application") with the Borough of Sea Girt and now wishes to amend the Application to expand their outdoor dining area to include seven (7) parking spaces adjacent to the licensed premise at 810 The Plaza with seating for no more than 28 persons.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the C.G. Jersey, Inc. t/a Fratello's amended application for outdoor dining is hereby *approved*, subject to the following conditions:

1. Compliance with the rules and regulations governing outdoor dining as adopted by the State of New Jersey and the Borough of Sea Girt pursuant to Resolution No. 112-2020 dated June 10, 2020, a copy of which shall be supplied to C.G. Jersey, Inc. t/a Fratello's with this Resolution for their information and reference;
2. A maximum of seven (7) parking spaces adjacent to the licensed premise at 810 The Plaza (the designated area) are designated for use by C.G. Jersey, Inc. t/a Fratello's, said spaces to be surrounded by traffic safety devices, also known as "jersey barriers" that will be secured to each other, for the protection of the diners;
3. A maximum of 28 persons may be seated in the designated area for bona fide food service while seated at the six (6) tables to be utilized in this area;
4. Social distancing requirements of a minimum of six (6) feet between seated patrons in the designated area shall be maintained at all times.
5. Any shrubbery to be utilized within the designated area shall not exceed the height of the traffic control devices ("jersey barriers") to ensure a clear line of sight for vehicles traveling north on The Plaza.
6. Confirmation that the previously submitted Certificate of Insurance naming the Borough of Sea Girt as an additional insured shall also include the designated area.
7. Will return to Council if extended beyond September 30, 2020.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be supplied to C.G. Jersey, Inc. t/a Fratello's and Chief Kevin Davenport of the Sea Girt Police Department for his information.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

9. **ADMINISTRATOR REPORTS**

**A. Coronavirus Update:** Outdoor dining has been in effect for approximately two weeks and there have been no complaints to date.

**B. Beach:**

- a. The Beach is open full-time through Labor Day;
- b. In compliance with the social distancing requirements of the Governor's Executive Orders, access to the beach may be limited depending if the maximum capacity has been reached; if this is necessary, access may be allowed again as the crowd diminishes;
- c. *For their protection and the protection of our staff, beach patrons are urged to wear masks when interacting with our staff and with other patrons;*

**C. Public Works Update:** Committee met on Monday (July 6) to discuss the issues raised at the last meeting. Further information to follow.

**D. West Side Bike Path:** Committee volunteers have been identified: Sue Blasi; James Dale; Charles Gormally; Amanda Jacobi; Lori Loughlin.

**E. Crescent Parkway Tree Removal:** Despite the Council's detailed discussion of the report by our Forrester regarding the condition of the trees near St. Mark's and their decline over the last three years and the authorization to remove all the trees at this time, several residents objected to the tree removal when the project started on July 7. In order to address the concerns that the Borough and the Shade Tree Commission acted hastily in ordering the trees to be removed, I have sought recommendations for another qualified person to inspect the trees and advise the Borough. Since one of the remaining trees is designated as a danger to the public, I will work as quickly as possible to secure the second opinion.

10. **QA REPORTS** (of activity since previous Council Meeting):

-The Borough continues to purchase necessary personal protective equipment for our employees including masks, gloves, building and equipment sanitizers and other equipment from various vendors to ensure their safety during this on-going crisis.

11. **COUNCIL REPORTS:** Councilwoman Giegerich had no report.

Councilman Clemmensen reported as follows:

- Public Works – please extend courtesy to our DPW employees as they attempt to reach you're recycling and trash containers; it's becoming more difficult with narrow driveways to proceed to the rear yard for pickup;

- We will review and update our Trash and Recycling Ordinance;
- If there is a resident with special needs, please contact DPW to receive special accommodations;
- Beach – reminder to our residents that the beach utility is a pay as you go operation, beach replenishment is funded mostly by agreement between the Federal and State governments and that everyone has equal access to the beach;
- 4<sup>th</sup> of July weather was excellent; daily badge sales for the weekend were 4,563; daily badges to date are ahead of last year; seasonal badges sold to date 7,933, this is 3,059 more than 2019; senior badges are ahead by 531;
- Commended the Police Department for their excellent work at the Beach and throughout the Borough;
- Social distancing is being complied with, maximum capacity is 4,580 and we are always below maximum capacity.

Councilman Mastrorilli reported as follows:

- Recreation - Baltimore Park is now open and basketball courts have been resurfaced; summer recreation had a successful start as well as other recreation programs;
- Bike Path Committee met and began working on ideas to rehabilitate the area;
- Fire Company – monthly dinners are still cancelled; commend the volunteers for all their efforts throughout the year.

Councilman Begley reported as follows:

- Finance Committee will meet soon to review budget;
- Public Safety - The Parker House will not open for 2020, we will continue to work with all stakeholders on ride share options for 2021;
- Thanked Chief Davenport and Captain Macko for assigning crossing guards to First Avenue, the safety enhancement was very well received;
- Thanked all our Public Safety Officials – Police, Fire, OEM, Beach and Borough staff for their efforts.

Councilwoman Anthony reported as follows:

- Buildings and Grounds –Cornerstone’s feasibility study includes expanding current municipal building, electrical upgrades, assessment of the facilities, and a final report of findings; expected timeframe is 8 weeks;
- Department of Health – Covid-19 cases are increasing among younger people; continue to wearing masks and wash hands.

Council President Fetzer reported as follows:

- Public Works Committee Meeting will meet again to further discuss and refine trash and recycling methods; our employees are at risk using current method; liability issue picking up trash; please be mindful and considerate of the staff and their daily tasks;
- Water – Carriage Way Project is nearing completion;
- H2M is preparing for filter media replacement and will be scheduled soon;
- Water Plant is running smoothly and we are within our allocation;
- Please conserve water.

Mayor Farrell reported as follows:

- Thanked Council President for supporting DPW staff;
- Thanked all first responders.

**12. Resolution No. 137-2020: Payment of bills**

**BE IT RESOLVED** by the Borough Council of the Borough of Sea Girt that the bills be paid as appearing on the attached Bill List dated July 2, 2020 in the totals as follows:

CURRENT FUND	\$	107,459.73
WATER/SEWER OPERATING FUND	\$	308,598.61
BEACH OPERATING FUND	\$	18,361.12
TRUST FUND	\$	1,032.40
RECREATION TRUST FUND	\$	10,946.79
GENERAL CAPITAL	\$	4,800.54
WATER CAPITAL	\$	160.04

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastroilli	X			
Councilman Begley	X			
Council President Fetzner	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

**13. PUBLIC PARTICIPATION ON ANY SUBJECT** (Comments limited to 7 minutes)

Mrs. Scheiderman, Baltimore Blvd., noted that she appreciates Councilman Clemmensen's comments about the beach but also noted that the ramps at certain locations are too narrow for social distancing; she noticed Policemen near the Pavilion are not wearing masks and stated that this is setting a poor example to the public. She also commented on the trees near St. Marks, she will respond to Council with recommendations to replace failing trees with safe trees. She also suggested that Fratello's be required to use jersey barriers around the street area designated for outdoor dining.

Birgit Graham, 610 Chicago Blvd., commented that sidewalks are in bad shape; she suggests adding information in the Administrator's newsletter that it is the responsibility of the homeowner to check their sidewalks; she took a nasty fall recently and wants residents to be careful.

Toni Lauto, thanked council for their efforts; she asked if our facilities can manage the demand of influx of people with social distancing requirements. Mayor Farrell responded our limit on the beach is 4,580 patrons and lifeguard assignments were expanded to spread out beach patrons. Councilman Clemmensen noted we have daily sanitizing measures in place.

Tim Harmon, Emergency Management Coordinator, commented that beach patrons are practicing social distancing; we have measures in place and we will make any necessary changes as we move forward.

Councilman Mastroilli commented that we do not have extensive facilities; it's a difficult task to spread out.

There being no further comments from the public participating and by consensus, the public comment period was closed at 8:40 PM. Mayor Farrell advised that Council has matters to discuss in Executive Session, and requested a motion to adjourn for purposes of the discussion; he further noted that action may be taken by Council upon return to public session and that the public may remain in the virtual meeting until Council returns to public session. **UPON MOTION** of Council President Fetzer, seconded by Councilman Begley, carried, that the following **Resolution No. 138-2020** be and the same is hereby adopted:

**WHEREAS**, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and,

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Sea Girt, County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matter(s) to be discussed is litigation, including, but not limited to:
  - a. Brian and Tess Manley, Denis Lauzon and Candice Kadimik v. the Borough of Sea Girt and the Avon Hotel Corp. t/a The Parker House;
  - b. 501 Washington Boulevard, LLC; 503 Washington Boulevard, LLC; Sitar Sea Girt, LLC; 900 Fifth Avenue, LLC; Sitco Sea Girt, LLC v. Borough of Sea Girt, Borough Council of Sea Girt, Sea Girt Planning Board;
  - c. Potential Litigation; contractual issues;
  - d. Personnel matter.
3. It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken upon return to public session.
4. This Resolution shall take effect immediately.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

The Council returned to public session at 9:10 PM. There being no further business, and **UPON MOTION** of Council President Fetzer, seconded by Councilman Mastrorilli, carried, that the meeting be finally and immediately adjourned at 9:10 PM.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastroianni	X			
Councilman Begley	X			
Council President Fetzer	X			
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

*Lorraine P. Carafa*

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LORRAINE P. CARAFA, RMC  
Municipal Clerk



July 2, 2020  
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BOROUGH OF SEA GIRT  
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Page No: 1

P.O. Type: All  
Range: First to Last  
Format: Condensed

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
19-00599	06/06/19	00349	VERIZON WIRELESS	Ipads and unlimited data	Open	160.04	0.00 B
20-00009	01/10/20	01688	HORIZON BC/BS OF NJ DENTAL	2020 Dental	Open	3,030.85	0.00 B
20-00010	01/10/20	PRINCIPA	Principal Life Insurance Co	Life Ins. 2020	Open	253.81	0.00 B
20-00011	01/10/20	01142	STANDARD INSURANCE COMPANY	Short term disability Ins.	Open	286.20	0.00 B
20-00019	01/13/20	00964	A'S GARDEN & HOME CENTER	misc	Open	309.87	0.00 B
20-00020	01/13/20	00964	A'S GARDEN & HOME CENTER	Misc	Open	28.98	0.00 B
20-00024	01/13/20	00046	AQUATIC SERVICES - E. Runyon	Lab Testing Services	Open	240.00	0.00 B
20-00028	01/13/20	CLF01	Carton Law Firm	Prosecutor sevices	Open	953.75	0.00 B
20-00033	01/13/20	00136	THE COAST STAR	Legal Advertising	Open	35.35	0.00 B
20-00034	01/13/20	00136	THE COAST STAR	Planning Brd Advertising	Open	106.40	0.00 B
20-00035	01/13/20	CROSS01	Cross Over Networks	IT services	Open	2,961.70	0.00 B
20-00036	01/13/20	DYN01	Dynamic Testing Services	Drug & Alcohol Testing	Open	215.00	0.00 B
20-00044	01/13/20	00016	JERSEY CENTRAL POWER & LIGHT	Electric Public Works	Open	1,158.31	0.00 B
20-00045	01/13/20	00016	JERSEY CENTRAL POWER & LIGHT	Electric Street Lights	Open	2,585.51	0.00 B
20-00046	01/13/20	00016	JERSEY CENTRAL POWER & LIGHT	Electric Service Library	Open	28.57	0.00 B
20-00047	01/13/20	00016	JERSEY CENTRAL POWER & LIGHT	Electric Service Paddle Tennis	Open	5.48	0.00 B
20-00048	01/13/20	00016	JERSEY CENTRAL POWER & LIGHT	Electric Service Water Plant	Open	2,984.87	0.00 B
20-00052	01/13/20	01230	KEPWEL SPRING WATER CO., INC.	Bottled Water	Open	14.00	0.00 B
20-00053	01/13/20	01230	KEPWEL SPRING WATER CO., INC.	Bottled water	Open	63.65	0.00 B
20-00055	01/14/20	KEK01	The Law Offices of	Legal Services, Planning Brd	Open	2,184.00	0.00 B
20-00060	01/14/20	MAZZA	Mazza Mulch, Inc.	Brush Disposal	Open	1,872.00	0.00 B
20-00061	01/14/20	00040	MONMOUTH COUNTY TREASURER	Waste & Recycling Disposal	Open	10,214.45	0.00 B
20-00065	01/14/20	01565	MON. CTY. REG. HEALTH COMM. #1	Public Health Services	Open	9,157.41	0.00 B
20-00070	01/14/20	01942	ONE CALL CONCEPTS	Mark-out services	Open	80.08	0.00 B
20-00071	01/14/20	00614	Optimum	Beach - Internet, Phone, TV	Open	267.54	0.00 B
20-00072	01/14/20	00614	Optimum	Water & DPW - Inter, TV, Phone	Open	19.78	0.00 B
20-00073	01/14/20	00614	Optimum	Police - TV Services	Open	36.43	0.00 B
20-00076	01/14/20	00321	SEABOARD WELDING SUPPLY, INC.	Bottle Gas supplies	Open	70.00	0.00 B
20-00084	01/14/20	TU01	TransUnion Risk & Alternative	Background checks	Open	50.00	0.00 B
20-00089	01/14/20	00888	TREASURER, STATE OF NEW JERSEY	Marriage/civil Union Fees	Open	25.00	0.00 B
20-00094	01/14/20	00349	VERIZON WIRELESS	cell phones	Open	156.84	0.00 B
20-00095	01/14/20	00349	VERIZON WIRELESS	2020 Services	Open	277.89	0.00 B
20-00097	01/14/20	00503	MARK WOSZCZAK MECH.CONTS. INC.	Water/Sewer taps & repairs	Open	13,511.69	0.00 B
20-00122	01/15/20	00255	AMERICAN UNIFORM & SUPPLY	Patches	Open	345.00	0.00
20-00143	01/24/20	00007	VERIZON	Verizon Service	Open	132.05	0.00 B
20-00145	01/24/20	00016	JERSEY CENTRAL POWER & LIGHT	Electric Beach	Open	249.78	0.00 B
20-00252	02/28/20	BDL	By Design Landscapes, Inc.	Turf Maintenance & weed contro	Open	120.00	0.00 B
20-00289	03/12/20	KEK01	The Law Offices of	523-533 Washington/Paglia	Open	490.00	0.00 B
20-00347	03/30/20	MAZZA	Mazza Mulch, Inc.	Requisition Request 20-102	Open	90.00	0.00 B
20-00356	04/01/20	ACF02	Atlantic Coast Fibers LLC	Recycling	Open	2,585.10	0.00 B
20-00364	04/02/20	00053	VAN WICKLE AUTO SUPPLY	Misc parts	Open	498.72	0.00 B
20-00381	04/13/20	KEK01	The Law Offices of	Avon Hotel Corp.8-12 Beacon	Open	364.00	0.00 B
20-00390	04/15/20	CL-BLOCK	CLAYTON BLOCK	Blue staone@ 34.30 ton	Open	596.16	0.00 B
20-00454	05/06/20	LF01	Lifeforce USA, Inc.	Lifeguard training	Open	2,163.16	0.00
20-00456	05/06/20	00733	KALDOR Emergency Light, LLC	New Siren/pa arrow stik Tundra	Open	1,138.06	0.00
20-00468	05/13/20	UARM01	Up N Runnin' II, LLC	truck repair	Open	638.36	0.00
20-00470	05/14/20	C1967	Country Clean Paper Supplies	Janitorial supplies	Open	714.88	0.00
20-00500	05/26/20	MTHOLLY	Mount Holly Motorsports	Yamaha Grizzly ATV	Open	19,228.20	0.00
20-00517	05/29/20	01250	SHERWIN WILLIAMS	Line striping paint	Open	13.55	0.00
20-00520	06/02/20	01625	GRAINGER	mirror	Open	262.40	0.00

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Bill List By P.O. Number

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PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
20-00527	06/03/20	00631	SANITATION EQUIPMENT CORP.	Seal Kit	Open	84.79	0.00
20-00528	06/03/20	00169	GOODYEAR TIRE CRAFT	Trailer tires	Open	239.72	0.00
20-00534	06/08/20	AENVELOP	Atlantic Envelope	# 10 window envelopes	Open	589.00	0.00
20-00539	06/10/20	SETON	Tricor Direct, Inc./Seton	Traffic signs	Open	3,502.03	0.00
20-00561	06/16/20	01625	GRAINGER	Trash bags	Open	732.50	0.00
20-00566	06/17/20	01912	STAPLES ADVANTAGE	Misc folders	Open	179.88	0.00
20-00567	06/18/20	C1967	Country Clean Paper Supplies	Janitorial Supplies	Open	306.70	0.00
20-00577	06/19/20	00060	MGL PRINTING SOLUTIONS	Estimated tax bills	Open	513.00	0.00
20-00579	06/23/20	SECURITY	Security Shutter Corp.	Repair beach shutters	Open	140.00	0.00
20-00581	06/24/20	00641	TREASURER, STATE OF NJ	Storm Water Discharge permit	Open	1,050.00	0.00
20-00582	06/24/20	PASHMAN	Pashman Stein Walder Hayden PC	Sitar litigation	Open	1,147.00	0.00 B
20-00583	06/24/20	ALS01	Atlantic Lock & Safe	Replace handles	Open	677.00	0.00
20-00593	06/25/20	00720	EDMUNDS & ASSOCIATES	Set-up Estimated Tax billing	Open	350.00	0.00
20-00607	06/29/20	C1967	Country Clean Paper Supplies	Janitorial suplies	Open	824.62	0.00
20-00609	06/29/20	CROSS01	Cross Over Networks	SSD and memory upgrades	Open	2,418.45	0.00
20-00610	06/29/20	00077	PUBLIC EMPLOYEES RET. SYSTEM	Employer portion of retro	Open	1,096.53	0.00
20-00611	06/29/20	PFRS	Police& Fire Retirement System	Employer portion of retro	Open	1,618.50	0.00
20-00619	06/30/20	00730	DETCON	Slide Blade cylindar seal kit	Open	314.12	0.00
20-00620	06/30/20	01541	DIVERS TWO, INC.	Diving Equipment	Open	176.89	0.00
20-00621	06/30/20	01467	SNEAKERS PLUS of wall, Inc.	Shirts	Open	624.00	0.00
20-00622	06/30/20	01208	SCOLES FLOOR SHINE JAN. SUPPLY	Aerosol Disinfectant	Open	139.40	0.00
20-00623	07/01/20	01479	CHERRY VALLEY TRACTOR SALES	Parts	Open	367.41	0.00
20-00626	07/01/20	00177	MUN. CLERKS ASSOC. OF NJ	2020-2021 Membership Dues	Open	175.00	0.00
20-00627	07/01/20	TLC	The Library Corporation	Library Software	Open	3,561.50	0.00 B
20-00629	07/02/20	01931	LORRAINE P. CARAFA	Reimbursement	Open	92.41	0.00

Total Purchase Orders:	75	Total P.O. Line Items:	0	Total List Amount:	103,895.32	Total Void Amount:	0.00
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20-00605	Bernadette McGullam	Reimbursement	583.21
20-00608	Partricia Summers	Change Fund	1,000.00
	State of NJ	Health Benefits	55,876.46
	US Bank	NJEIT Loan payment	290,004.24
		Total	<u>451,359.23</u>

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Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	107,459.73 <del>51,583.27</del>	0.00	51,583.27	0.00	0.00	51,583.27
WATER OPERATING	0-05	308,598.61 <del>18,594.37</del>	0.00	18,594.37	0.00	0.00	18,594.37
BEACH OPERATING	0-09	18,361.12 <del>17,361.12</del>	0.00	17,361.12	0.00	0.00	17,361.12
TRUST OTHER	0-25	1,032.40	0.00	1,032.40	0.00	0.00	1,032.40
BOARD OF RECREATI	0-26	10,946.79 <del>10,363.58</del>	0.00	10,363.58	0.00	0.00	10,363.58
Year Total:		98,934.74	0.00	98,934.74	0.00	0.00	98,934.74
GENERAL CAPITAL	C-04	4,800.54	0.00	4,800.54	0.00	0.00	4,800.54
WATER CAPITAL	W-06	160.04	0.00	160.04	0.00	0.00	160.04
Total Of All Funds:		<del>103,895.32</del>	0.00	103,895.32	0.00	0.00	103,895.32

451,359.23

From: Jim Sanford, Shade Tree Commission Chair  
June 19, 2019

The members of the Shade Tree Commission have inspected the nine trees of concern in front of St. Mark's Church and Rectory on Crescent Parkway. When considering the need for action that might include removal of a tree, two things need to be considered: the health and condition of the tree and the location of the tree. The consensus of the Commission is as follows.

Each of the trees was inspected visually by the individuals. Many areas of concern were noted including wounds that have not healed, signs of rot and die back. Two of the trees are leaning into the street. The consensus (5-0) is that all nine trees show degradation indicating failing health.

The location, as we all know, is a very busy one with people from the area going to and from the Church and Rectory. In fact, an argument could be made that the combination of the size of the trees and the amount of foot and automobile traffic makes this the most sensitive location in town.

The next question to be considered was what should be done. The consensus (5-0) is that all nine trees should be removed. The final question was how fast should they be removed. The result (4-1) was that they should be removed this year and replacement trees planted in the fall. This approach covers the hazard at once, disrupts the neighborhood just once and should result with the replacement trees growing in parallel.

## Lorraine Carafa

---

**From:** Bill Brash <forester82@aol.com>  
**Sent:** Tuesday, June 16, 2020 1:13 PM  
**To:** lcarafa@seagirtboro.com  
**Cc:** thesandfords400@gmail.com  
**Subject:** Re: St Mark's  
**Attachments:** Sea Girt Borough Crescent Parkway Assessment.pdf

Lorraine,

Attached is the report I issued back in 2017 for the trees along Crescent Parkway. In my review of these same trees with Jim Sanford on June 5, 2020 there was evidence of additional decay to these trees and thus, added risk.

As you know, risk is a function of hazard and the presence of a target below a tree that is deemed hazardous. St Marks is a large, busy Parish with multiple functions bringing people and vehicles (targets) below these trees on a regular and consistent basis.

All these factors plus the declining health of these trees already deemed a hazard (in 2017) increases the risk of damage or injury to people and vehicles beneath these trees.

If you want me to do another complete assessment in repeat of the 2017 report I can, but it will simply reveal what we already know. These trees have reached a condition that requires removal by prudent managers concerned about the residents that drive and walk below them.

I suggest their removal and replacement pursuant to the recommendations included in the 2017 report.

Should you have any questions or require any additional information do not hesitate to contact me.

Highest regards,

Bill

*Shelterwood Forest Managers, LLC*  
5 Wildwood Way  
Freehold, NJ, 07728  
(C) 732.890.0725,  
NJ Approved Consulting Forester  
NJ Certified Tree Expert, CTE #375  
Society of American Foresters-Fellow 2007  
USDA-NRCS, Technical Service Provider

-----Original Message-----

From: Lorraine Carafa <lcarafa@seagirtboro.com>  
To: Bill Brash <forester82@aol.com>  
Cc: Jim Sanford <thesandfords400@gmail.com>  
Sent: Mon, Jun 15, 2020 8:56 am  
Subject: St Mark's

Good morning, Bill,

In order to address the issues with the trees at St. Mark's, please send me a written condition report so I can advise the Msgr. that the removal of the trees is based on the threat to public health and safety and they will be removed ASAP. The verbal, while helpful for our purposes, is just not enough at this time. Thank you for your help and cooperation.

# Sea Girt Borough Crescent Parkway Tree Assessment Report



**Prepared by:**

Shelterwood Forest Managers, LLC  
5 Wildwood Way  
Freehold, NJ 07728  
William F. Brash Jr., Forester  
NJ Approved Consulting Forester  
Certified Tree Expert, CTE #375

**Prepared for:**

Borough of Sea Girt - STC  
PO Box 296  
Sea Girt, NJ 08750  
Chairman: Mike Matthews

**SUMMARY:** Shelterwood Forest Managers, LLC was contracted by the Borough of Sea Girt to conduct a basic tree risk assessment and evaluation for 10 trees located on the North side of Crescent Parkway adjacent to St Marks Church. These trees were individually evaluated photographed, acoustically sounded and assessed using a Level 1 visual assessment.

*In total 10 street trees were tallied, evaluated and are included in this report. All the trees included in this assessment were Acer Saccharum, Sugar maple and approximately 50-60 years old. The ten (10) trees ranged from 17 to 27 inches dbh (diameter at breast height) and 36 to 48 feet in height.*

## **METHODOLOGY: Visual Tree Assessment (VTA)**

There are a number of published methodologies the professional arboriculturist can follow when inspecting trees. The bottom line is that whichever process is used, it must be a logical, systematic and diagnostic approach.

Additionally the inspection should consider the surrounding environment, in which the trees are growing, with particular attention to the site history and any recent changes. An important note is the time period used in the risk assessment. In this case a 1-year time period was used in the assessment. The trees evaluated were believed to be reasonably free of defect and risk for the period of a year. Increasing the time period increases the uncertainty and increases the estimates of removals and pruning.

The most widely used approach, when inspecting trees, is Visual Tree Assessment (VTA), as devised by Claus Mattheck. The assessment consists of 3 stages and compares the tree being inspected to a notional healthy, vigorous and defect free specimen.

*It is important to note that even healthy, vigorous and defect free specimens have a natural failure rate. Also note that these are only visual inspections from the perspective of ground level. Defects both hidden from below by position or height or root defects below ground cannot be determined by this level of assessment.*

### **Level 1 Assessment:**

- ✱ Identify the location and selection criteria for trees to be assessed.
- ✱ Determine the most efficient route and document the route taken.
- ✱ Assess the tree(s) of concern from the defined perspective, i.e. route taken, walk or drive.
- ✱ Record location and condition of trees along the defined route (Crescent Parkway)
- ✱ Evaluate the risk.
- ✱ Identify trees needing a higher level of assessment and/or prompt action.
- ✱ Submit recommendations or report.

The following conditions were used to evaluate the tree risk along the streets in Freehold Borough using a visual inspection performed on the ground.

1. Major Defects and Tree Conditions
2. Root collar/Root plate - loss of support
3. Decay (root, trunk, structural limbs)
4. Cracks (trunk, structural limbs, branches >2")
5. Codominant stems (and/or Included bark)
6. Dead parts
7. Broken and/or hanging branches
8. Unusual tree architecture (lean, taper, limb/branch distribution, cultural)

*It is important to note that even healthy, vigorous and defect free specimens have a natural failure rate. Also note that these are only visual inspections from the perspective of ground level. Defects both hidden from below by position or height or root defects below ground cannot be determined by this level of assessment.*

**Sea Girt Borough  
Crescent Parkway  
2012 Imagery – NJDEP**

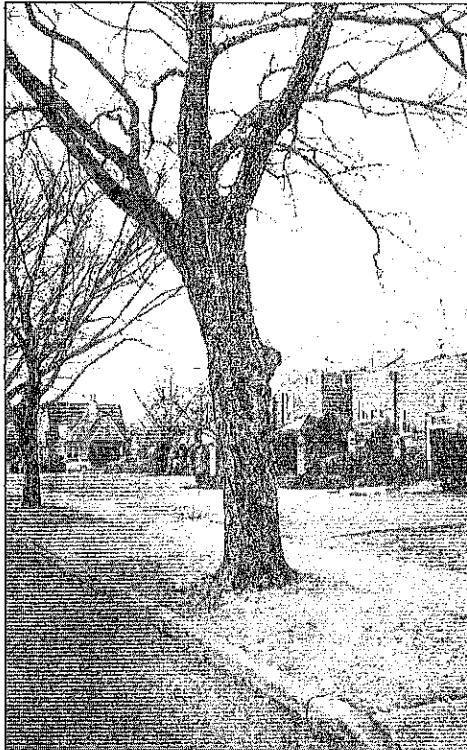


Crescent Parkway Trees evaluated

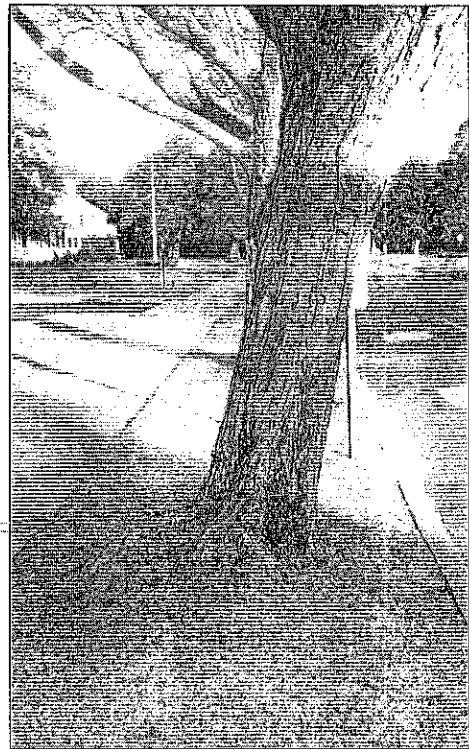


The ten trees included in this inventory were all estimated to be between 50-60 years old. They all showed multiple pruning cuts that remain unsealed with visible interior decay initiated from the unsealed pruning cut. They all showed root impacts from sidewalk and curb construction occurring after they were planted. Several trees had the root flare covered with excess fill material from that same sidewalk and curb construction. Sugar maples are susceptible to salt damage from street and sidewalk salting. These trees all showed impacts to salt usage.

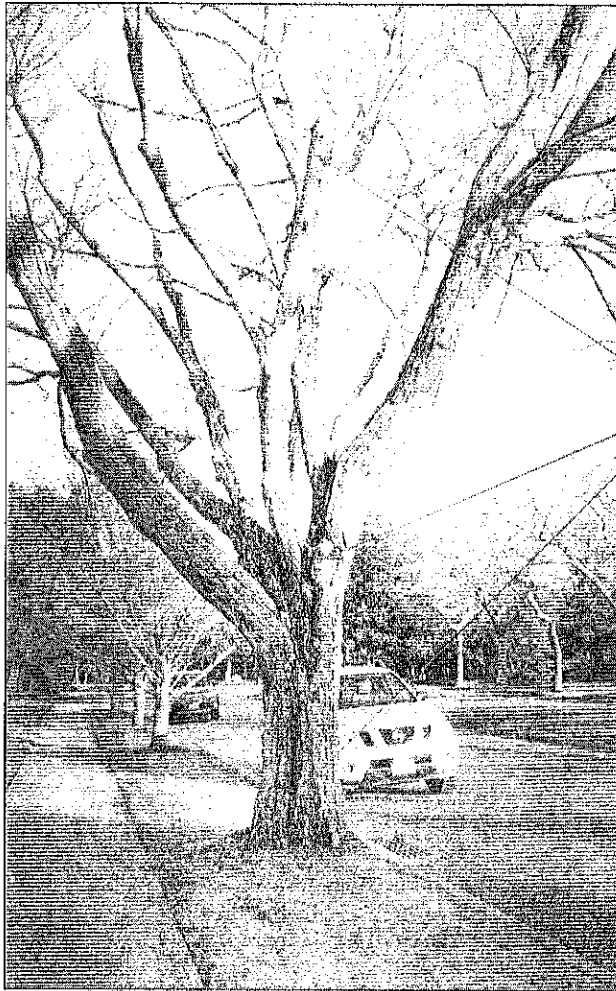
All pruned areas showed little or no reaction wood response to the pruning. This condition shows the trees are in decline and are having difficulty maintaining basic processes. Twig growth was 1 ½ -2 inches well below the normal twig growth of this species. This reduction in growth was no doubt a result of the past two years of late growing season drought and the overall declining condition of the trees.



This tree has significant decay in the trunk portion of the tree

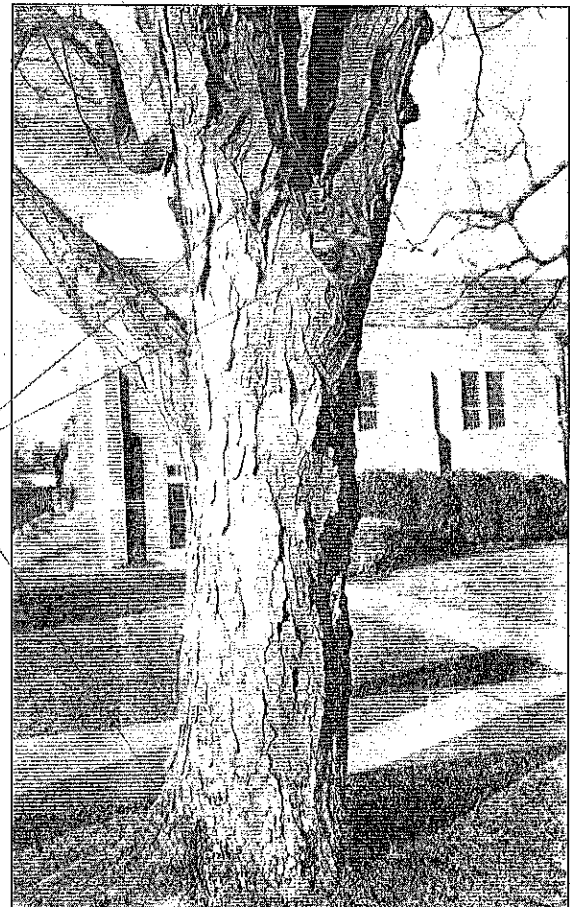


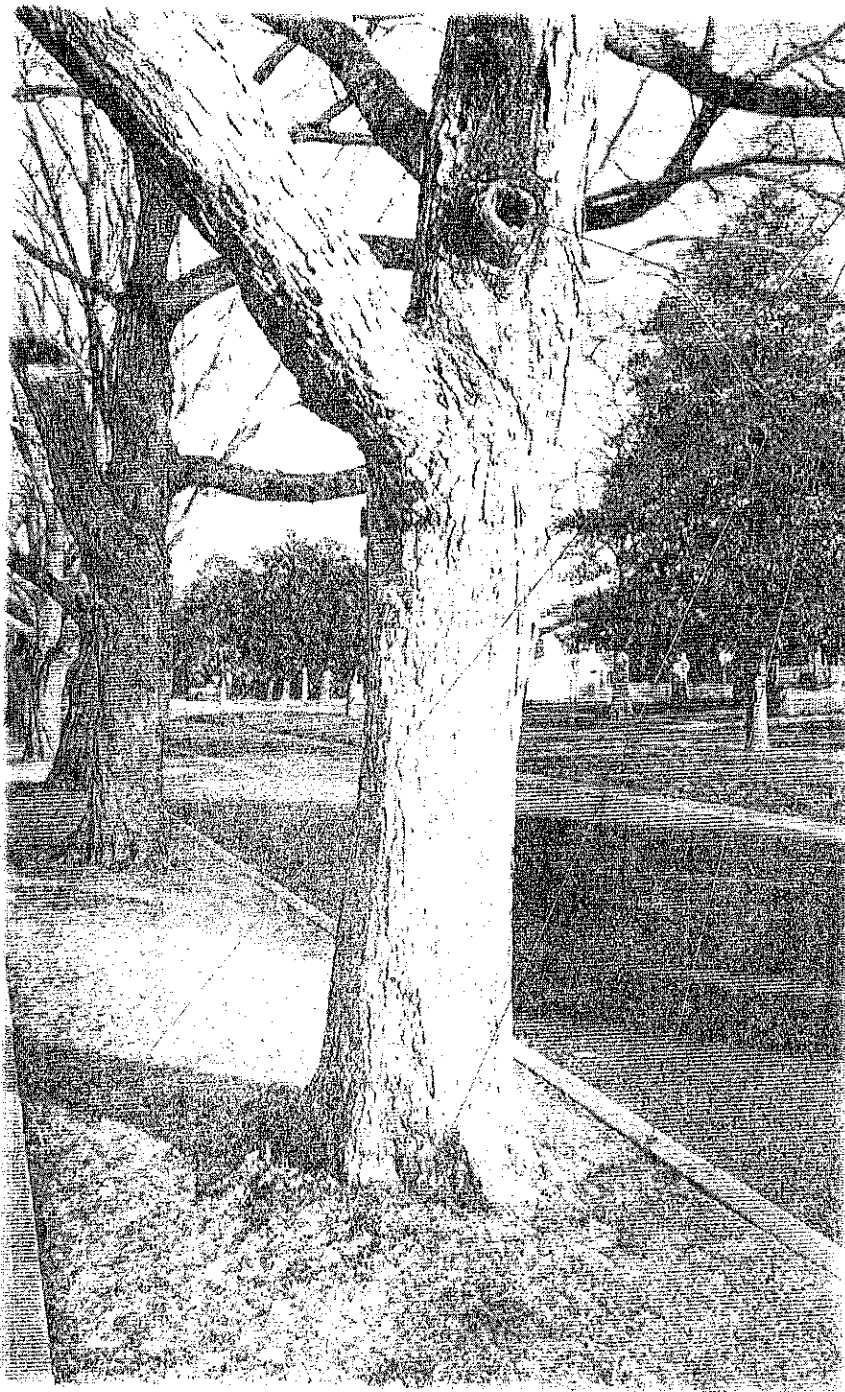
This tree has had its roots severed at the sidewalk, when the walk was installed. The tree is leaning off plum towards the street and shows a raised root-cap on the backside of the lean.



This tree shows multiple unsealed pruning wounds, large dead limbs and possible extensive trunk decay from an old lightning strike

This trees shows a large unsealed pruning cut, poor branch angle with included bark indicating a large but structurally unsound branch attachment and possible trunk decay.





This tree shows evidence the roots were cut during sidewalk and curb construction and then backfilled with excess soil after construction was completed.

The large pruning cut never sealed and extensive decay can be seen in the trunk

After evaluating these ten Sugar maple trees and seeing the accumulation of impacts to these trees over time: salt usage, unsealed pruning cuts, little or no twig growth, extensive trunk decay, dead limbs, severed roots, and filled root caps, my recommendation is to remove these trees and plant replacements. Using a 5-year review period these trees will simply continue to decline and pose a hazard for the next 5 years. Removing them and replacing them with healthy trees with 5 years of growth is preferred. No possible hazards for 5 years and 5 years of growth on the new trees to gain size and stature.

### Suggested Replacement Trees

Scientific Name	Common Name	Notes
Platanus X acerifolia "Bloodgood"	"Bloodgood" London planetree	Bloodgood cultivar is anthracnose resistant. Large stately shadetree..
Gleditsia triacanthos inermis "Skyline"	"Skyline" thornless/fruitless honeylocust	Fruitless varieties should be used here. Salt tolerant. Large stately shadetree.
Quercus bicolor	Swamp white oak	Tolerant of salt. Large stately shadetree.

# Crescent Parkway Tree Assessment Ratings\*

Tree Number	Tree Ratings	Notes
1	9	Yellow
2	8	Yellow - Orange
3	6	Orange
4	3	Red
5	1	Red ++
6	2	Red +
7	7	Yellow - Orange
8	5	Orange - Red
9	4	Red

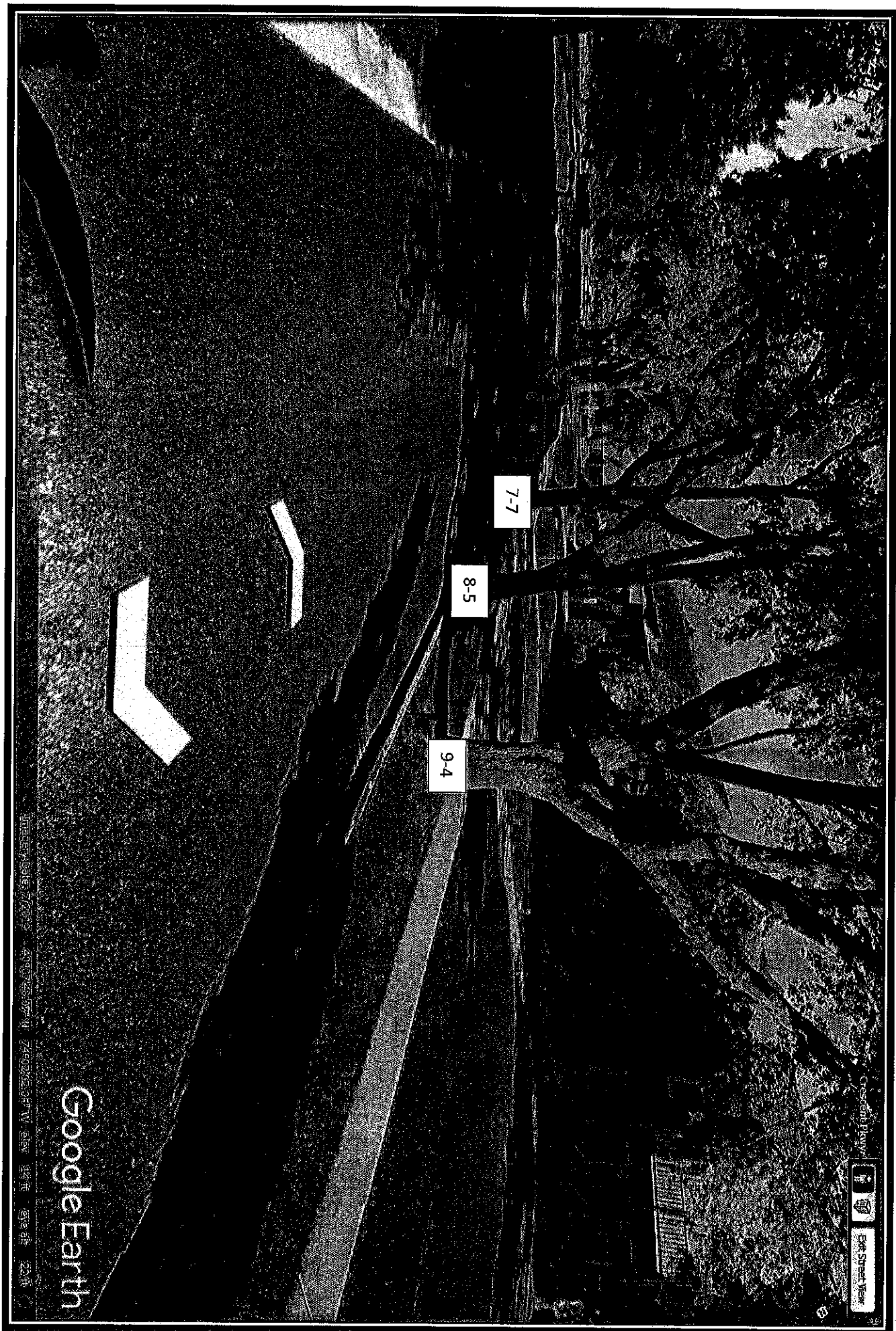
Ratings: The order in which risk is increased. 1 being the highest risk to 9 being the least risk of the trees assessed.

Yellow: Tree has one or more limitations resulting in an increased risk.

Orange: Tree has multiple limitations resulting in increased risk.

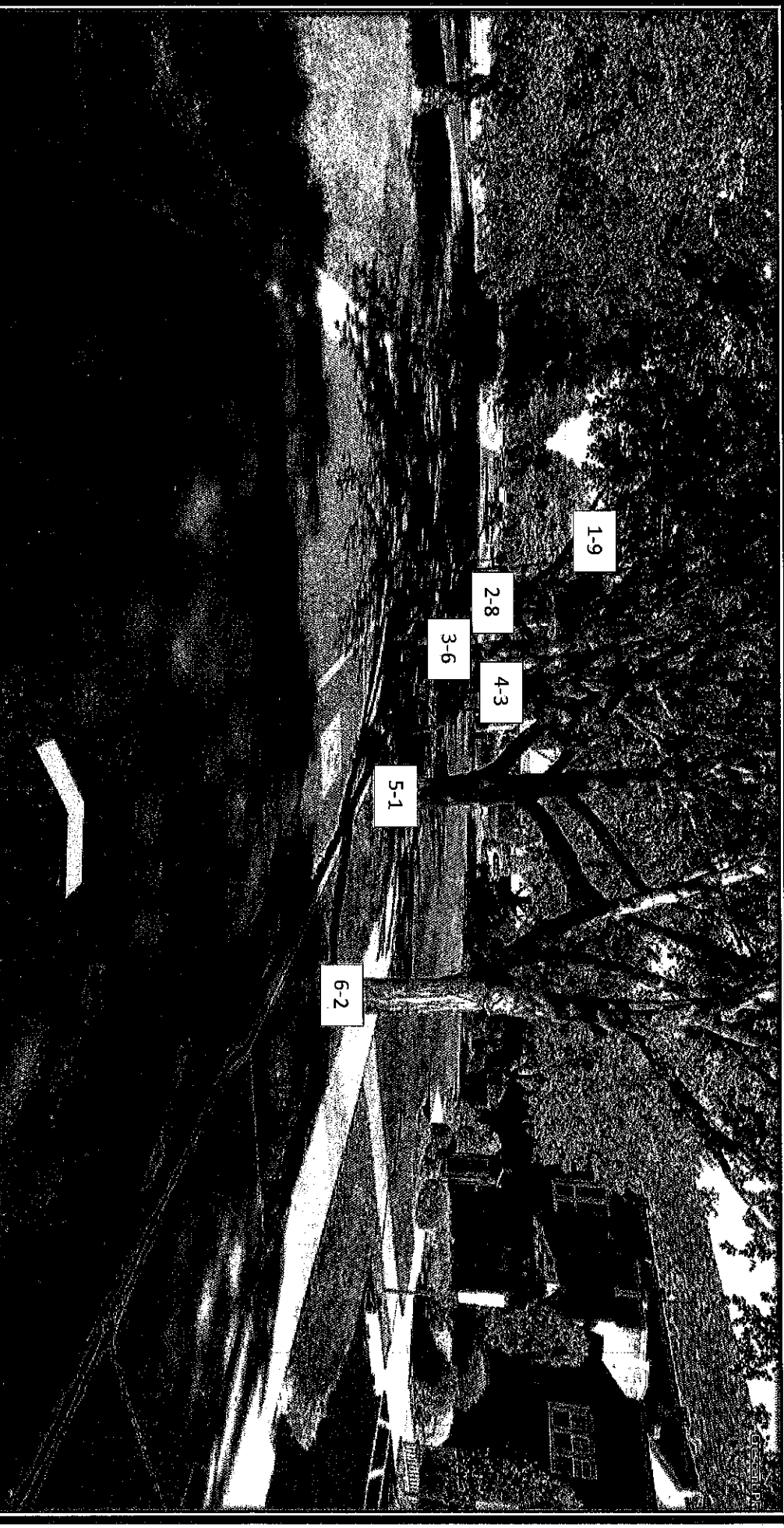
Red: Tree has multiple limitations to the point where removal steps should be taken.

*\* It is important to note that even healthy, vigorous and defect free specimens have a natural failure rate. Also note that these are only visual inspections from the perspective of ground level. Defects both hidden from below by position or height or root defects below ground cannot be determined by this level of assessment.*



Google Earth

7-7 8-5 9-4 10-6 11-7 12-8 13-9 14-10 15-11 16-12 17-13 18-14 19-15 20-16 21-17 22-18 23-19 24-20 25-21 26-22 27-23 28-24 29-25 30-26 31-27 32-28 33-29 34-30 35-31 36-32 37-33 38-34 39-35 40-36 41-37 42-38 43-39 44-40 45-41 46-42 47-43 48-44 49-45 50-46 51-47 52-48 53-49 54-50 55-51 56-52 57-53 58-54 59-55 60-56 61-57 62-58 63-59 64-60 65-61 66-62 67-63 68-64 69-65 70-66 71-67 72-68 73-69 74-70 75-71 76-72 77-73 78-74 79-75 80-76 81-77 82-78 83-79 84-80 85-81 86-82 87-83 88-84 89-85 90-86 91-87 92-88 93-89 94-90 95-91 96-92 97-93 98-94 99-95 100-96 101-97 102-98 103-99 104-100 105-101 106-102 107-103 108-104 109-105 110-106 111-107 112-108 113-109 114-110 115-111 116-112 117-113 118-114 119-115 120-116 121-117 122-118 123-119 124-120 125-121 126-122 127-123 128-124 129-125 130-126 131-127 132-128 133-129 134-130 135-131 136-132 137-133 138-134 139-135 140-136 141-137 142-138 143-139 144-140 145-141 146-142 147-143 148-144 149-145 150-146 151-147 152-148 153-149 154-150 155-151 156-152 157-153 158-154 159-155 160-156 161-157 162-158 163-159 164-160 165-161 166-162 167-163 168-164 169-165 170-166 171-167 172-168 173-169 174-170 175-171 176-172 177-173 178-174 179-175 180-176 181-177 182-178 183-179 184-180 185-181 186-182 187-183 188-184 189-185 190-186 191-187 192-188 193-189 194-190 195-191 196-192 197-193 198-194 199-195 200-196 201-197 202-198 203-199 204-200 205-201 206-202 207-203 208-204 209-205 210-206 211-207 212-208 213-209 214-210 215-211 216-212 217-213 218-214 219-215 220-216 221-217 222-218 223-219 224-220 225-221 226-222 227-223 228-224 229-225 230-226 231-227 232-228 233-229 234-230 235-231 236-232 237-233 238-234 239-235 240-236 241-237 242-238 243-239 244-240 245-241 246-242 247-243 248-244 249-245 250-246 251-247 252-248 253-249 254-250 255-251 256-252 257-253 258-254 259-255 260-256 261-257 262-258 263-259 264-260 265-261 266-262 267-263 268-264 269-265 270-266 271-267 272-268 273-269 274-270 275-271 276-272 277-273 278-274 279-275 280-276 281-277 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657-653 658-654 659-655 660-656 661-657 662-658 663-659 664-660 665-661 666-662 667-663 668-664 669-665 670-666 671-667 672-668 673-669 674-670 675-671 676-672 677-673 678-674 679-675 680-676 681-677 682-678 683-679 684-680 685-681 686-682 687-683 688-684 689-685 690-686 691-687 692-688 693-689 694-690 695-691 696-692 697-693 698-694 699-695 700-696 701-697 702-698 703-699 704-700 705-701 706-702 707-703 708-704 709-705 710-706 711-707 712-708 713-709 714-710 715-711 716-712 717-713 718-714 719-715 720-716 721-717 722-718 723-719 724-720 725-721 726-722 727-723 728-724 729-725 730-726 731-727 732-728 733-729 734-730 735-731 736-732 737-733 738-734 739-735 740-736 741-737 742-738 743-739 744-740 745-741 746-742 747-743 748-744 749-745 750-746 751-747 752-748 753-749 754-750 755-751 756-752 757-753 758-754 759-755 760-756 761-757 762-758 763-759 764-760 765-761 766-762 767-763 768-764 769-765 770-766 771-767 772-768 773-769 774-770 775-771 776-772 777-773 778-774 779-775 780-776 781-777 782-778 783-779 784-780 785-781 786-782 787-783 788-784 789-785 790-786 791-787 792-788 793-789 794-790 795-791 796-792 797-793 798-794 799-795 800-796 801-797 802-798 803-799 804-800 805-801 806-802 807-803 808-804 809-805 810-806 811-807 812-808 813-809 814-810 815-811 816-812 817-813 818-814 819-815 820-816 821-817 822-818 823-819 824-820 825-821 826-822 827-823 828-824 829-825 830-826 831-827 832-828 833-829 834-830 835-831 836-832 837-833 838-834 839-835 840-836 841-837 842-838 843-839 844-840 845-841 846-842 847-843 848-844 849-845 850-846 851-847 852-848 853-849 854-850 855-851 856-852 857-853 858-854 859-855 860-856 861-857 862-858 863-859 864-860 865-861 866-862 867-863 868-864 869-865 870-866 871-867 872-868 873-869 874-870 875-871 876-872 877-873 878-874 879-875 880-876 881-877 882-878 883-879 884-880 885-881 886-882 887-883 888-884 889-885 890-886 891-887 892-888 893-889 894-890 895-891 896-892 897-893 898-894 899-895 900-896 901-897 902-898 903-899 904-900 905-901 906-902 907-903 908-904 909-905 910-906 911-907 912-908 913-909 914-910 915-911 916-912 917-913 918-914 919-915 920-916 921-917 922-918 923-919 924-920 925-921 926-922 927-923 928-924 929-925 930-926 931-927 932-928 933-929 934-930 935-931 936-932 937-933 938-934 939-935 940-936 941-937 942-938 943-939 944-940 945-941 946-942 947-943 948-944 949-945 950-946 951-947 952-948 953-949 954-950 955-951 956-952 957-953 958-954 959-955 960-956 961-957 962-958 963-959 964-960 965-961 966-962 967-963 968-964 969-965 970-966 971-967 972-968 973-969 974-970 975-971 976-972 977-973 978-974 979-975 980-976 981-977 982-978 983-979 984-980 985-981 986-982 987-983 988-984 989-985 990-986 991-987 992-988 993-989 994-990 995-991 996-992 997-993 998-994 999-995 1000-996 1001-997 1002-998 1003-999 1004-1000 1005-1001 1006-1002 1007-1003 1008-1004 1009-1005 1010-1006 1011-1007 1012-1008 1013-1009 1014-1010 1015-1011 1016-1012 1017-1013 1018-1014 1019-1015 1020-1016 1021-1017 1022-1018 1023-1019 1024-1020 1025-1021 1026-1022 1027-1023 1028-1024 1029-1025 1030-1026 1031-1027 1032-1028 1033-1029 1034-1030 1035-1031 1036-1032 1037-1033 1038-1034 1039-1035 1040-1036 1041-1037 1042-1038 1043-1039 1044-1040 1045-1041 1046-1042 1047-1043 1048-1044 1049-1045 1050-1046 1051-1047 1052-1048 1053-1049 1054-1050 1055-1051 1056-1052 1057-1053 1058-1054 1059-1055 1060-1056 1061-1057 1062-1058 1063-1059 1064-1060 1065-1061 1066-1062 1067-1063 1068-1064 1069-1065 1070-1066 1071-1067 1072-1068 1073-1069 1074-1070 1075-1071 1076-1072 1077-1073 1078-1074 1079-1075 1080-1076 1081-1077 1082-1078 1083-1079 1084-1080 1085-1081 1086-1082 1087-1083 1088-1084 1089-1085 1090-1086 1091-1087 1092-1088 1093-1089 1094-1090 1095-1091 1096-1092 1097-1093 1098-1094 1099-1095 1100-1096 1101-1097 1102-1098 1103-1099 1104-1100 1105-1101 1106-1102 1107-1103 1108-1104 1109-1105 1110-1106 1111-1107 1112-1108 1113-1109 1114-1110 1115-1111 1116-1112 1117-1113 1118-1114 1119-1115 1120-1116 1121-1117 1122-1118 1123-1119 1124-1120 1125-1121 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1426-1422 1427-1423 1428-1424 1429-1425 1430-1426 1431-1427 1432-1428 1433-1429 1434-1430 1435-1431 1436-1432 1437-1433 1438-1434 1439-1435 1440-14



© 2020 Google

Imagery Date: 7/2019 48°37'46.47" N 74°02'03.80" W

Google





Friday, June 19, 2020

**908-755-6008**

## Proposal

333 Bergen Street, South Plainfield, New Jersey 07080  
Tel: (908) 755-6008 - Fax: (908) 668-5308  
info@richtreeservice.com

Job Name
Borough of Sea Girt 20200619-2

Borough of Sea Girt  
Jane Hunnewell  
Crescent Pkwy & 2nd Ave  
Sea Girt, 08750 08750  
Phone: 201-704-3926 James  
Email jhunnewell@seagirtboro.com

Salesperson: Keith Wighard  
Email: Keith@RichTreeService.com  
Phone: 908-755-6008

Worksite: Various Locations  
Sea Girt, NJ 08750

*We hereby submit estimates for:*

#	Item	Description	Cost
1	Maple	<b>Removal - Grind stump</b> Remove (8) 24" Maple - 219 - 223 Crescent Pkwy / front curb	
		• Tree needs to be marked before crews arrival	
2	Contract	<b>Boro of Sea Girt Contract - 9/1/19 - 8/31/20</b>	<b>\$5,440.00</b>
		<ul style="list-style-type: none"><li>1) Trimmer - \$75 per man per hour for 16 hours = \$1200</li><li>2) Tree climber - \$50 per man per hour for 16 hours = \$800</li><li>3) Journeyman - \$25 per man per hour for 16 hours = \$400</li><li>4) Bucket truck - \$50 per hour for 16 hours = \$800</li><li>6) Dump truck - \$50 per hour for 16 hours = \$800</li><li>7) Stump grinder - \$80 per hour for 8 hours = \$640</li><li>8) Chipper - \$50 per hour for 16 hours = \$800</li></ul>	

Permits and Town Ordinances are Customer Responsibility - All Prices Given Before NJ Sales Tax - This Job is Non- Prevailing Wage -  
This is a 2 Part Contract - Please Review The Terms & Conditions on The Back Side



**All Stump Grindings Are Raked Back Into Hole Unless Otherwise Noted**

**Subtotal: \$5,440.00**

**Tax: \$0.00**

**Total: \$5,440.00**

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

***Please Review Before Signing:***

**Acceptance of Proposal/Contract**

is subject to all Terms & Conditions as outlined on the front and back of this Proposal/ Contract. I have reviewed and fully understand the contents of this proposal/ Contract as well as the Terms & Conditions listed on the reverse side.

***Special Instructions (For Office Use Only):***

**Permits and Town Ordinances are Customer Responsibility - All Prices Given Before NJ Sales Tax - This Job is Non- Prevailing Wage -  
This Is a 2 Part Contract - Please Review The Terms & Conditions on The Back Side**

#### *Terms & Conditions*

1. Town ordinances and permit requirements are the owner's responsibility. Any and all costs incurred by Rich Tree Service, Inc. due to the owner of property not adhering to town ordinances or permit requirements, will be paid by the owner to Rich Tree Service.
2. Customer is responsible for knowing all property lines. Rich Tree Service, Inc. will not be responsible for any trees removed or pruned on unauthorized properties. Customer will pay all charges including attorney fees, restoration, fines, and penalties incurred by Rich Tree Service, Inc.
3. The owner acknowledges that he/she or they is/are the owner of the property on which the noted work is to be done or that they have been authorized to sign this agreement for the property owner.
4. It is the customer's responsibility to clearly mark any trees that are being removed with a one foot "X" in paint. Rich Tree Service, Inc. will not be responsible for cutting wrong trees.
5. Rich Tree Service, Inc. will provide Liability Insurance as well as Workmen's Compensation Insurance for complete coverage of the work described therein.
6. Description of the job - right (R), left (L), center (C) is used when looking at the front of the house from the curb, unless otherwise noted.
7. The price quoted on contract is given when considering the easiest access to the area that the work is to be performed. Trucks and equipment may be driven on lawns, driveway, and other parts of the property unless otherwise noted on the contract. These areas will be protected when possible. When equipment & vehicles need to be on driveway/lawn area, Rich Tree Service, Inc. will not be responsible for damage to asphalt or lawn.
8. All stumps will be cut as low as possible, "flush cut". If stumps are ground, grindings will be left at the base of the tree. **Stump grindings are not removed**, unless otherwise noted on contract.
9. Customers must inspect pruning job prior to Rich Tree Service, Inc. leaving the site. If a return trip is necessary a charge will be billed on a time and material basis.
10. Any changes or alterations of the work and/or specifications agreed upon herein will call for an additional charge.
11. A signed contract authorizes work to be completed on the listed property. Rich Tree Service, Inc. will give 24 hours notice when viable. Due to weather conditions and other unforeseen circumstances, notice may not be given unless specifically noted in the contract.
12. UNFORESEEN CONTINGENCIES - Rich Tree Service, Inc. is not responsible for any damage that occurs to property or equipment due to underground utilities that are not marked out by NJ One Call or clearly marked by homeowner and noted on contract, such as, but not limited to, septic tanks, gas, lighting, electric, irrigation, invisible dog fences, etc.
13. No Price adjustment and/or reduction will be made for jobs that cannot be completed due to concrete, steel, fencing, etc. on or around trees stated on the contract.
14. When removing a fallen tree on top of a structure, Rich Tree Service, Inc. is not responsible for any additional damage that occurs during the removal of said tree.
15. When log is not removed off-site, logs 8" & larger in diameter will be cut to standard size, roughly 18"-24" and stacked at base of tree. Logs will not be split. When wood chips are requested to be left onsite, they will be dumped on the driveway or easily accessible area as noted on contract. Wood chips will not be spread, unless otherwise noted on the contract.
16. If township requires traffic control, an additional cost will ensue, unless otherwise noted on contract.
17. **Payment is due upon completion of the work** - outstanding balances will incur a service charge of \$30.00, as well as, a 2% service charge every 30 days. NJ Sales Tax is charged on all work performed, unless a valid NJ State Tax Exempt Form is presented by the customer. Sales Tax is in addition to the prices given.
18. Rich Tree Service, Inc. reserve the right to add an additional surcharge to payments made by credit or debit cards.
19. If the property owner does not make payment as set forth in this agreement and it becomes necessary for Rich Tree Service, Inc. to submit the matter for collection to an attorney, the owner of the property will be charged a collection fee of up to 50% of the total amount due. The owner will be responsible for any reasonable attorney's fees for collection of money owed.
20. Rich Tree Service, Inc. reserves the right to cancel any contract at any time.
21. A \$40.00 returned check fee will be charged on all checks returned by the bank.
22. All Deposits are non-refundable.

**YOU MAY CANCEL THIS CONTRACT AT ANY TIME BEFORE MIDNIGHT OF THE THIRD BUSINESS DAY AFTER RECEIVING A COPY OF THIS CONTRACT. IF YOU WISH TO CANCEL THIS CONTRACT, YOU MUST EITHER: 1.) SEND A SIGNED AND DATED WRITTEN NOTICE OF CANCELLATION BY REGISTERED OR CERTIFIED MAIL, RETURN RECEIPT REQUESTED; OR 2.) PERSONALLY DELIVER A SIGNED AND DATED WRITTEN NOTICE OF CANCELLATION TO: RICH TREE SERVICE, INC. 325 BERGEN ST, SOUTH PLAINFIELD NJ 07080 -**

**Tel: (908) 755 - 6008**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(PLEASE SIGN AND ATTACH IF FAXING AN ACCEPTED CONTRACT TO THE OFFICE)



Friday, June 19, 2020

**908-755-6008**

## Proposal

333 Bergen Street, South Plainfield, New Jersey 07080  
Tel: (908) 755-6008 - Fax: (908) 668-5308  
info@richtreeservice.com

Job Name
Borough of Sea Girt 20200619

Borough of Sea Girt  
Jane Hunnewell  
Crescent Pkwy & 2nd Ave  
Sea Girt, 08750 08750  
Phone: 201-704-3926 James  
Email jhunnewell@seagirtboro.com

Salesperson: Keith Wighard  
Email: Keith@RichTreeService.com  
Phone: 908-755-6008

Worksite: Various Locations  
Sea Girt, NJ 08750

*We hereby submit estimates for:*

#	Item	Description	Cost
1	Zelkova	<b>Prune</b> Prune 16" Zelkova - 711 Baltimore Blvd / front curb - elevate low limbs	
2	Maple	<b>Removal - Grind stump</b> Remove 24" Maple - 219 - 223 Crescent Pkwy / front curb <ul style="list-style-type: none"><li>• Tree needs to be marked before crews arrival</li></ul>	
3	Pear	<b>Prune</b> Prune 12" Pear - 103 Stockton Blvd / front curb - elevate low limbs & reduce	
4	Dead Tree	<b>Removal - Grind stump</b> Remove 4" Dead tree - 207 Chicago Blvd / front curb	
5	Contract	<b>Boro of Sea Girt Contract - 9/1/19 - 8/31/20</b> <ul style="list-style-type: none"><li>• 1) Trimmer - \$75 per man per hour for 8 hours = \$600</li><li>• 2) Tree climber - \$50 per man per hour for 8 hours = \$400</li><li>• 3) Journeyman - \$25 per man per hour for 8 hours = \$200</li><li>• 4) Bucket truck - \$50 per hour for 8 hours = \$400</li><li>• 6) Dump truck - \$50 per hour for 8 hours = \$400</li><li>• 7) Stump grinder - \$80 per hour for 8 hours = \$240</li><li>• 8) Chipper - \$50 per hour for 8 hours = \$400</li></ul>	<b>\$2,640.00</b>

Permits and Town Ordinances are Customer Responsibility - All Prices Given Before NJ Sales Tax - This Job is Non-Prevailing Wage -  
This is a 2 Part Contract - Please Review The Terms & Conditions on The Back Side

**All Stump Grindings Are Raked Back Into Hole Unless Otherwise Noted**

<b>Subtotal:</b>	<b>\$2,640.00</b>
<b>Tax:</b>	<b>\$0.00</b>
<b>Total:</b>	<b>\$2,640.00</b>

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

***Please Review Before Signing:***

**Acceptance of Proposal/Contract**

is subject to all Terms & Conditions as outlined on the front and back of this Proposal/ Contract. I have reviewed and fully understand the contents of this proposal/ Contract as well as the Terms & Conditions listed on the reverse side.

***Special Instructions (For Office Use Only):***

**Permits and Town Ordinances are Customer Responsibility - All Prices Given Before NJ Sales Tax - This Job is Non- Prevailing Wage -  
This Is a 2 Part Contract - Please Review The Terms & Conditions on The Back Side**

#### *Terms & Conditions*

1. Town ordinances and permit requirements are the owner's responsibility. Any and all costs incurred by Rich Tree Service, Inc. due to the owner of property not adhering to town ordinances or permit requirements, will be paid by the owner to Rich Tree Service.
2. Customer is responsible for knowing all property lines. Rich Tree Service, Inc. will not be responsible for any trees removed or pruned on unauthorized properties. Customer will pay all charges including attorney fees, restoration, fines, and penalties incurred by Rich Tree Service, Inc.
3. The owner acknowledges that he/she or they is/are the owner of the property on which the noted work is to be done or that they have been authorized to sign this agreement for the property owner.
4. It is the customer's responsibility to clearly mark any trees that are being removed with a one foot "X" in paint. Rich Tree Service, Inc. will not be responsible for cutting wrong trees.
5. Rich Tree Service, Inc. will provide Liability Insurance as well as Workmen's Compensation Insurance for complete coverage of the work described therein.
6. Description of the Job - right (R), left (L), center (C) is used when looking at the front of the house from the curb, unless otherwise noted.
7. The price quoted on contract is given when considering the easiest access to the area that the work is to be performed. Trucks and equipment may be driven on lawns, driveway, and other parts of the property unless otherwise noted on the contract. These areas will be protected when possible. When equipment & vehicles need to be on driveway/lawn area, Rich Tree Service, Inc. will not be responsible for damage to asphalt or lawn.
8. All stumps will be cut as low as possible, "flush cut". If stumps are ground, grindings will be left at the base of the tree. Stump grindings are not removed, unless otherwise noted on contract.
9. Customers must inspect pruning job prior to Rich Tree Service, Inc. leaving the site. If a return trip is necessary a charge will be billed on a time and material basis.
10. Any changes or alterations of the work and/or specifications agreed upon herein will call for an additional charge.
11. A signed contract authorizes work to be completed on the listed property. Rich Tree Service, Inc. will give 24 hours notice when viable. Due to weather conditions and other unforeseen circumstances, notice may not be given unless specifically noted in the contract.
12. UNFORESEEN CONTINGENCIES - Rich Tree Service, Inc. is not responsible for any damage that occurs to property or equipment due to underground utilities that are not marked out by NJ One Call or clearly marked by homeowner and noted on contract, such as, but not limited to, septic tanks, gas, lighting, electric, irrigation, invisible dog fences, etc.
13. No Price adjustment and/or reduction will be made for jobs that cannot be completed due to concrete, steel, fencing, etc. on or around trees stated on the contract.
14. When removing a fallen tree on top of a structure, Rich Tree Service, Inc. is not responsible for any additional damage that occurs during the removal of said tree.
15. When log is not removed off-site, logs 8" & larger in diameter will be cut to standard size, roughly 18"-24" and stacked at base of tree. Logs will not be split. When wood chips are requested to be left onsite, they will be dumped on the driveway or easily accessible area as noted on contract. Wood chips will not be spread, unless otherwise noted on the contract.
16. If township requires traffic control, an additional cost will ensue, unless otherwise noted on contract.
17. Payment is due upon completion of the work - outstanding balances will incur a service charge of \$30.00, as well as, a 2% service charge every 30 days. NJ Sales Tax is charged on all work performed, unless a valid NJ State Tax Exempt Form is presented by the customer. Sales Tax is in addition to the prices given.
18. Rich Tree Service, Inc. reserve the right to add an additional surcharge to payments made by credit or debit cards.
19. If the property owner does not make payment as set forth in this agreement and it becomes necessary for Rich Tree Service, Inc. to submit the matter for collection to an attorney, the owner of the property will be charged a collection fee of up to 50% of the total amount due. The owner will be responsible for any reasonable attorney's fees for collection of money owed.
20. Rich Tree Service, Inc. reserves the right to cancel any contract at any time.
21. A \$40.00 returned check fee will be charged on all checks returned by the bank.
22. All Deposits are non-refundable.

**YOU MAY CANCEL THIS CONTRACT AT ANY TIME BEFORE MIDNIGHT OF THE THIRD BUSINESS DAY AFTER RECEIVING A COPY OF THIS CONTRACT. IF YOU WISH TO CANCEL THIS CONTRACT, YOU MUST EITHER: 1.) SEND A SIGNED AND DATED WRITTEN NOTICE OF CANCELLATION BY REGISTERED OR CERTIFIED MAIL, RETURN RECEIPT REQUESTED; OR 2.) PERSONALLY DELIVER A SIGNED AND DATED WRITTEN NOTICE OF CANCELLATION TO: RICH TREE SERVICE, INC. 325 BERGEN ST, SOUTH PLAINFIELD NJ 07080 -**

**Tel: (908) 755 - 6008**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(PLEASE SIGN AND ATTACH IF FAXING AN ACCEPTED CONTRACT TO THE OFFICE)

## Crescent Parkway Tree Assessment Ratings\*

Tree Number	Tree Ratings	Notes
1	9	Yellow
2	8	Yellow - Orange
3	6	Orange
4	3	Red
5	1	Red + +
6	2	Red +
7	7	Yellow - Orange
8	5	Orange - Red
9	4	Red

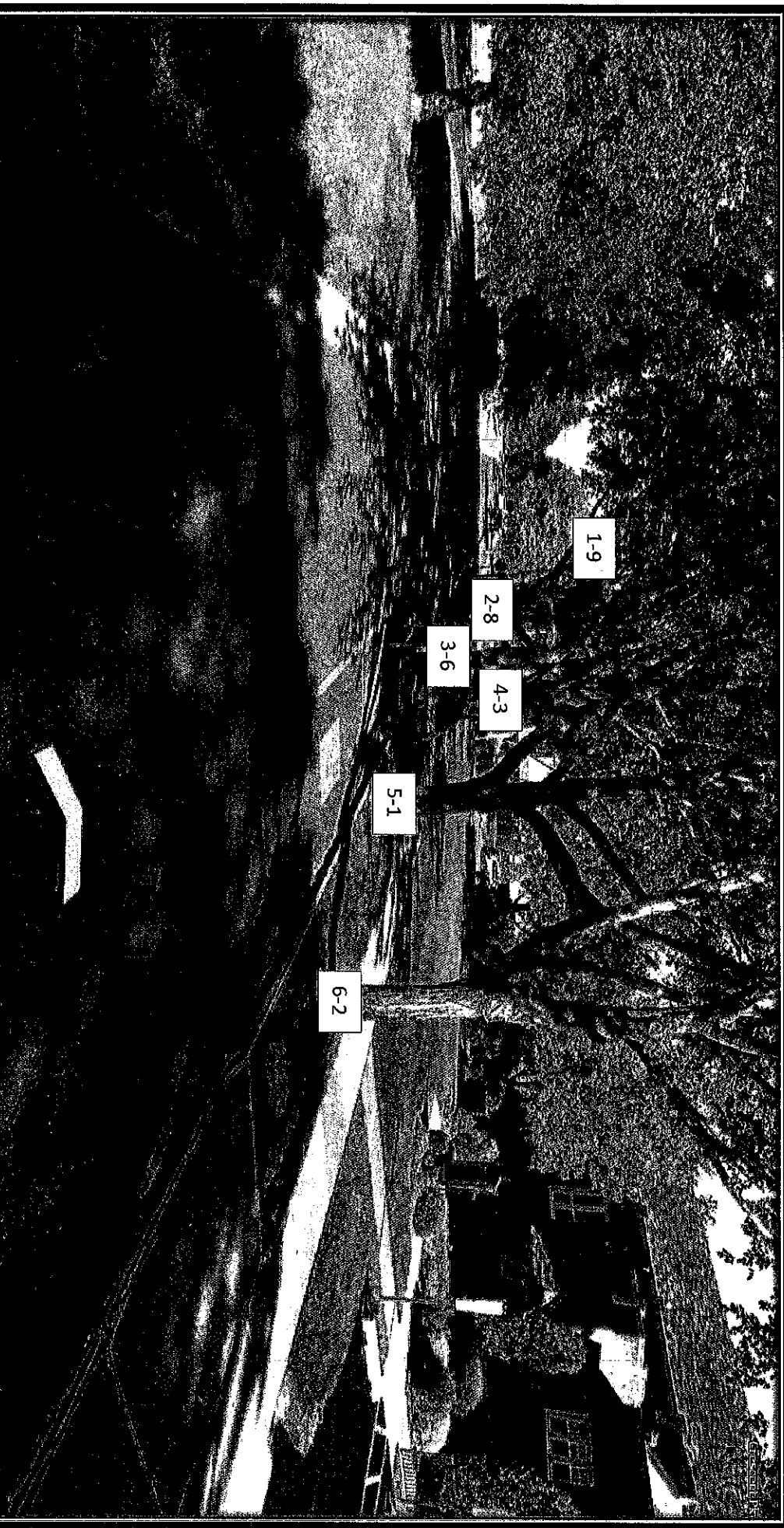
Ratings: The order in which risk is increased. 1 being the highest risk to 9 being the least risk of the trees assessed.

Yellow: Tree has one or more limitations resulting in an increased risk.

Orange: Tree has multiple limitations resulting in increased risk.

Red: Tree has multiple limitations to the point where removal steps should be taken.

*\* It is important to note that even healthy, vigorous and defect free specimens have a natural failure rate. Also note that these are only visual inspections from the perspective of ground level. Defects both hidden from below by position or height or root defects below ground cannot be determined by this level of assessment.*



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Imagery Date: 7/2015 40°17'48.47" N 74°02'12.58" W

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Google Earth





# *Sea Girt Bike Path Project*

INITIAL SITE ANALYSIS & RECOMMENDATIONS



*Sea Girt*  
*New Jersey*  
 WHERE THE COASTS MEET THE SEA