

MINUTES - REGULAR MEETING
December 8, 2021

NOTICE IS HEREBY GIVEN THAT THE BOROUGH COUNCIL MEETING SCHEDULED FOR DECEMBER 8, 2021 WAS CONDUCTED VIA ZOOM PLATFORM. THE MEETING COMMENCED AT 7:05 PM.

Mayor Fetzer asked for a moment of silence and asked everyone to keep William “Biff” Joule and his family in their thoughts and prayers. Bif was a member of the Fire Department for 50 years, a Sea Girt Lifeguard and Policeman for 37 years, 20 years as Police Chief; he was a staple in town and will be missed.

The Clerk read the compliance statement: This meeting is called pursuant to the provisions of the Open Public Meetings Act, C.231, P.L.1975: adequate notice of this meeting has been given by posting a notice on the Borough’s website and official bulletin board and by transmitting a copy of the Notice to the Borough’s two official newspapers, *The Asbury Park Press* and *The Coast Star* as required by law.

1. ROLL CALL:

	Present	Absent
Mayor Fetzer	X	
Councilman Clemmensen	X	
Councilman Perry	X	
Councilman Begley	X	
Council President Anthony	X	
Councilwoman Giegerich	X	
Councilwoman Richman	X	

2. PROCLAMATION - Mayor Fetzer read the following Proclamations:

WHEREAS, on Sunday, July 4, 2021 at approximately 8:50 am The Sea Girt Police were alerted by a 911 call that there was a CPR call in progress at Baltimore Boulevard Beach; and

WHEREAS, nearby bystanders seeing an individual floating face down and not moving, entered the water at their risk to bring this male surfer ashore and began administering CPR; and

WHEREAS, upon immediate arrival of Sea Girt Police, Sea Girt Lifeguards and EMTs summoned to the scene and mutual aid back up from Manasquan Lifeguard EMTs, CPR and lifesaving care was administered for approximately eight minutes on the beach; and

WHEREAS, as a result of immediate CPR, lifesaving care and spinal immobilization by all involved, a pulse and shallow breathing were regained on scene prior to the transfer of care to awaiting paramedics and EMS.

NOW, THEREFORE, BE IT PROCLAIMED that I, Donald E. Fetzer, Mayor of Sea Girt Borough do hereby recognize with respect and gratitude, the heroic actions and selfless courage of the following:

Sea Girt Lifeguards and EMTs

Lifeguard Chief Tim Harmon	Lifeguard EMT Emma Hecht
Lifeguard Lieutenant Matthew Harmon	Lifeguard Edward Krausser
Lifeguard EMT Emma Hecht	Lifeguard EMT Ed Oser
Lifeguard EMT Zack Milko	Lifeguard Brianna Murphy

Sea Girt Police:

Lieutenant John O'Connor	Senior PFC Christian Joule
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Manasquan Lifeguards:

Lifeguard EMT Andy Mills	EMT Grace Boriotti
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Bystanders:

Mrs. Rhonda Furey	Mr. Ray Furey
Ms. Brenda Davies	

WHEREAS, on Sunday, July 5, 2021 at approximately 8:45 am The Sea Girt Police were alerted via Police radio for a medical emergency on the beach at Baltimore Boulevard Beach; and

WHEREAS, initially CPR was administered to a male lying on the beach in distress, by the Sea Girt Police and a Sea Girt Lifeguard EMT; and

WHEREAS, upon further immediate arrival of additional Sea Girt Lifeguards and EMTs summoned to the scene, Mutual Aid from Manasquan Lifeguard EMTs and the arrival of Paramedics – CPR, defibrillation and advanced lifesaving care was administered for approximately fifteen minutes on the beach; and

WHEREAS, as a result of immediate CPR, six rounds of defibrillation and advanced lifesaving care by all involved, a pulse and limited breathing was regained on scene prior to the transfer of care and transport to the hospital by awaiting paramedics and EMS.

NOW, THEREFORE, BE IT PROCLAIMED that I, Donald E. Fetzer, Mayor of Sea Girt Borough do hereby recognize with respect and gratitude, the heroic actions and selfless courage of the following:

Sea Girt Lifeguard's and EMT's

Lifeguard Chief Tim Harmon	Lifeguard EMT Emma Hecht
Lifeguard Sergeant Will Sodano	Lifeguard Tyler Goldsmith
Lifeguard EMT Zack Milko	Lifeguard Kristin Ditomasso
Lifeguard Brianna Murphy	Beach Manager Jim Freda

Sea Girt Police:

Lieutenant John O'Connor	Senior PFC Christian Joule
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Manasquan Lifeguard's and Mobile Rescue Team:

Lifeguard EMT Andy Mills	EMT Grace Boriotti
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3. **PRESENTATION:**

- Ken Farrell gave a Quarterly SMRSA Report (attached to these minutes)
- Mike D'Altrui gave an update on Recreation Commission Projects and Year End Updates (available on our website www.seagirtboro.com or in the Clerk's office)
- Alan Zakin gave a Year-end Sea Girt Conservancy Review (presentation is attached to these minutes)

4. **CONSENT AGENDA -**

UPON MOTION of Councilman Clemmenssen, seconded by Councilman Perry, carried, that the following Resolutions be and the same are hereby adopted:

- a. **R-191-2021:** Approve Participation in the MCIA's Pooled Governmental Loan Revenue Bonds

WHEREAS, the Borough of Sea Girt (the "Borough"), in the County of Monmouth, State of New Jersey, has determined that there exists a need within the Borough to permanently finance the costs of various capital improvements throughout the Borough (the "Project"); and

WHEREAS, the Borough Council has duly adopted various bond ordinances (the "Ordinances") to appropriate moneys and authorize the issuance of bonds or bond anticipation notes to undertake the Project; and

WHEREAS, the Borough has determined to finance the Project with the proceeds of a loan (the "Loan") to be made to the Borough by the Monmouth County Improvement Authority (the "MCIA") in connection with the Governmental Pooled Loan Program (the "Program"); and

WHEREAS, in order for the Borough to receive the Loan from the MCIA, it is necessary to combine the bonds authorized under said Ordinances into one consolidated issue of general obligation bonds in the aggregate principal amount of not to exceed \$5,575,500 (to be issued in one or more separate series aggregating said amount and to memorialize the applicable obligations of the general or utility funds purposes of the Borough), pursuant to the provisions of the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the "Local Bond Law"); and

WHEREAS, to evidence the Loan, the MCIA also requires the Borough to authorize, execute, attest and deliver the Borough's not to exceed \$5,575,500 General Obligation Bonds, Series 2021 (to be issued in one or more separate series aggregating said amount and to memorialize the applicable obligations of the general or utility funds purposes of the Borough) (the "Bonds") in accordance with the provisions hereof and pursuant to the terms of the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law") and other applicable law; and

WHEREAS, section 27(a)(2) of the Local Bond Law allows for the sale of the Bonds to the MCIA without any public offering, all under the terms and conditions set forth herein and in a Bond Purchase Agreement by and between the Borough and the MCIA to be dated as of the date of the sale of such Bonds.

NOW THEREFORE, BE IT RESOLVED BY A TWO-THIRDS VOTE OF THE FULL MEMBERSHIP OF THE BOROUGH COUNCIL OF THE BOROUGH OF SEA GIRT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

Section 1. Pursuant to the provisions of N.J.S.A. 40A:2-26(f), the bonds of the Borough, authorized pursuant to the bond ordinances of the Borough heretofore adopted and described in Section 2 hereof, shall be combined into a single issue of General Obligation Bonds, Series 2021 in the aggregate

principal amount of not to exceed \$5,575,500 to be issued in one series or more separate series aggregating said amount and to memorialize the applicable obligations of the general or utility funds purposes of the Borough.

Section 2. The principal amount of bonds authorized by each ordinance to be combined into a single issue as above provided, the bond ordinances authorizing the Bonds described by reference to the ordinance number, description and date of final adoption, amount of issue and average period of usefulness determined in each of the bond ordinances are respectively as follows:

<u>Ordinance Number</u>	<u>Description and Date of Final Adoption</u>	<u>Not To Exceed Amount of Issue</u>	<u>Useful Life</u>
<u>General Improvement Bonds</u>			
07-2014, As Amended By 17-2015	Road Improvements To Baltimore Boulevard, Finally Adopted March 26, 2014 (7-2014) and November 12, 2015 (17-2015)	\$91,800	20 years
5-2015	Road Improvements to Various Streets and Roads, Finally Adopted February 25, 2015	\$528,000	20 years
6-2015	Acquisition of Equipment For Various Departments, Finally Adopted February 25, 2015	\$56,675	9 years
3-2016	Road Improvements to Various Streets and Roads (Neptune and Seaside), Finally Adopted April 13, 2016	\$363,575	20 years
4-2016	Acquisition of Equipment for Various Departments, Finally Adopted April 13, 2016	\$88,250	8.75 years
9-2017	Various 2017 Capital Improvements, Finally Adopted April 26, 2017	\$255,750	8.59 years
13-2018	Various 2018 Capital Improvements, Finally Adopted May 23, 2018	\$92,000	17.77 years
6-2019	Various 2019 Capital Improvements, Finally Adopted March 13, 2019	\$354,000	14.08 years
5-2020	Various 2020 Capital Improvements, Finally Adopted April 14, 2020	\$1,194,450	13.59 years
12-2021	Various 2021 Capital Improvements, Finally Adopted July 14, 2021	\$657,000	9.01 years
Total Not To Exceed General Improvement Bonds		\$3,681,500	

<u>Ordinance Number</u>	<u>Description and Date of Final Adoption</u>	<u>Not To Exceed Amount of Issue</u>	<u>Useful Life</u>
<u>Water/Sewer Utility Bonds</u>			
3-2015	Utility Improvements to Baltimore Boulevard, Finally Adopted January 28, 2015	\$240,000	40 years
7-2016	Utility Improvements to Various Roads, Finally Adopted April 13, 2016	\$165,000	40 years
13-2018	Various 2018 Capital Improvements (8 th Avenue Water Utility Improvements), Finally Adopted May 23, 2018	\$385,000	17.77 years
21-2018	Various Water-Sewer Utility Improvements, Finally Adopted October 24, 2018	\$384,000	20 years
6-2020	Various 2020 Water and Sewer Improvements, Finally Adopted April 14, 2020	\$720,000	17.44 years
Total Not To Exceed Total Water/Sewer Utility Bonds		\$1,894,000	
TOTAL NOT TO EXCEED BONDS		<u>\$5,575,500</u>	

Section 3. The following matters are hereby determined with respect to the combined issue of Bonds:

(a) The average period of usefulness, computed on the basis of the respective amounts of Bonds presently authorized to be issued pursuant to each of the bond ordinances and the respective periods of usefulness therein determined, is not more than 14.10 years for the General Improvement Bonds and not more than 22.85 years for the Water/Sewer Utility Bonds.

(b) The Bonds of the combined issue shall be designated “General Obligation Bonds, Series 2021” (or such other designation if such Bonds are issued in one or more separate series to memorialize the applicable obligations of the general or utility funds purposes of the Borough) and shall mature within the average period of usefulness hereinabove determined.

(c) The Bonds of the combined issue shall be sold and issued in accordance with the provisions of the Local Bond Law that are applicable to the sale and issuance of bonds authorized by a single bond ordinance and accordingly may be sold with other issues of bonds.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) None of the Bonds described in Section 2 hereof have been sold or issued heretofore, and the several bond ordinances described in Section 2 have not been rescinded heretofore and now remain in full force and effect as authorizations for the respective amounts of bonds set opposite the descriptions of the bond ordinances set forth in Section 2 hereof.

(b) The several purposes or improvements authorized by the respective bond ordinances described in Section 2 hereof are purposes for which bonds may be issued lawfully pursuant to the Local Bond Law and some of such improvements or purposes, if applicable and permitted by law, a deduction may be taken in any annual or supplemental debt statement.

Section 5. In accordance with the provisions of N.J.S.A. 40A:2-27(a)(2), the Borough hereby sells and awards the Borough's not to exceed \$5,575,500 General Obligation Bonds, Series 2021 (collectively, the "Bonds") to the MCIA in accordance with the provisions hereof and in accordance with the terms of a Bond Purchase Agreement by and between the Borough and the MCIA (the "Bond Purchase Agreement"). The Mayor of the Borough (the "Mayor") or the Chief Financial Officer of the Borough (the "Chief Financial Officer") are each hereby authorized and directed on behalf of the Borough, in consultation with Bond Counsel (as hereinafter defined), to negotiate the terms of such Bond Purchase Agreement, to be dated the date of sale of the Bonds, to approve the terms of aforesaid Bond Purchase Agreement and to execute and deliver said Bond Purchase Agreement to the MCIA. The Bonds have been referred to and described in the Ordinances being finally adopted at duly called and held meetings of the Borough Council and published as required by law and which Ordinances were combined for purposes of sale pursuant to this resolution, all pursuant to terms of the Local Bond Law and other applicable law.

Section 6. The Chief Financial Officer of the Borough is hereby authorized and directed to determine, in accordance with the Local Bond Law and pursuant to the terms and conditions established by the MCIA and the terms and conditions hereof and set forth in the Bond Purchase Agreement, the following items with respect to the Bonds, except those terms and conditions which are set forth in the Bond Purchase Agreement:

- (a) The aggregate principal amount of the Bonds to be issued, provided that the total amount of Bonds issued shall not exceed the aggregate principal amount of \$5,575,500 (which may be issued in one or more separate series aggregating said amount and to memorialize the applicable obligations of the general or utility funds purposes of the Borough);
- (b) The maturity and principal installments of the Bonds, which maturity shall not exceed 14.10 years for the General Improvement Bonds and 22.85 years for the Water/Sewer Utility Bonds;
- (c) The date of the Bonds;
- (d) The interest rates of the Bonds;
- (e) The purchase price of the Bonds; and
- (f) The terms and conditions under which the Bonds shall be subject to redemption prior to their stated maturities.

Section 7. Any determination made by the Chief Financial Officer pursuant to the terms hereof shall be conclusively evidenced by the execution and attestation of the Bonds by the parties authorized under Section 8(c) hereof.

Section 8. The Borough Council hereby determines that certain terms of the Bonds shall be as follows:

- (a) The Bonds shall be issued in a single denomination and shall be numbered GO-1 (or such other designation if such Bonds are issued in one or more separate series to memorialize the applicable obligations of the general or utility funds purposes of the Borough);
- (b) The Bonds shall be issued in fully registered form and shall be payable to the registered owners thereof as to both principal and interest in lawful money of the United States of America; and

- (c) The Bonds shall be executed by the manual or facsimile signatures of the Mayor of the Borough and the Chief Financial Officer under official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Clerk of the Borough (the “Borough Clerk”).

Section 9. The Bonds shall be in the form set forth in Exhibit A attached hereto with such additions, deletions and omissions as may be necessary for the Borough to comply with the requirements of the Program, upon the advice of Bond Counsel to the Borough (as defined herein).

Section 10. The law firm of Archer & Greiner P.C., Red Bank, New Jersey, Bond Counsel to the Borough (“Bond Counsel”), the Borough Engineer, the Borough Attorney and the Borough Auditor are each hereby authorized and directed to perform all actions necessary to consummate the issuance of the Bonds and the Project for which the Bonds are issued including, but not limited to, drafting and arranging for the printing and execution of the Bonds and all applicable documentation necessary to memorialize and consummate the issuance of the Bonds and the undertaking of the Project, preparing all necessary financial information, all engineering and design work, preparation of plans and specifications and conducting all necessary studies, searches and analysis in connection with the issuance of the Bonds and the undertaking of the Project. The Mayor, the Chief Financial Officer, the Borough Clerk, the Borough Attorney and any other Borough representative (including Bond Counsel or the Borough Auditor) are each hereby authorized and directed to execute and deliver any certificates necessary or desirable in connection with the financial and other information.

Section 11. The Mayor, the Chief Financial Officer, the Borough Clerk and any other Borough representative, are each hereby authorized and directed to (i) execute any certificates or documents necessary or desirable in connection with the sale of the Bonds, including the Bond Purchase Agreement, or the undertaking of the Project and each are hereby further authorized and directed to deliver same to the MCIA upon delivery of the Bonds and the receipt of payment therefor or in accordance with the Program and (ii) perform such other actions as they deem necessary, desirable or convenient, in consultation with Bond Counsel, in relation to the execution and delivery thereof.

Section 12. Upon the adoption hereof, the Borough Clerk shall forward certified copies of this resolution via email to (i) Marion Masnick of the MCIA at Marion.Masnick@co.monmouth.nj.us; and (ii) John M. Cantalupo, Esq. of Archer & Greiner P.C., Bond Counsel to the Borough, at jcantalupo@archerlaw.com.

Section 13. This resolution shall take effect immediately.

c. **R-192-2021:** Approve Budget Appropriation Transfer

WHEREAS, the Local Budget Law (N.J.S.A. 40A:4-1, et seq.) permits the transfer of funds between appropriations during the last two months of the budget year; and,

WHEREAS, the Chief Financial Officer has determined that certain 2021 appropriations of the Borough of Sea Girt require additional funds while other appropriations have an available balance not needed for its original purposes.

WHEREAS, the schedule of proposed transfers is listed below:

Account No.	Appropriation Title	From	To
Current:			
1-01-20-100-011	Administration, S/W		\$7,000.00
1-01-20-145-011	Tax Collector, S/W	\$6,000.00	
1-01-20-150-011	Assessment, S/W	\$13,000.00	
1-01-20-150-029	Assessment, Contractual		\$19,000.00
1-01-23-220-000	Insurance, Employee Group	\$9,000.00	
1-01-23-220-002	Insurance, Opt Out		\$9,000.00

1-01-25-240-012	Police, P/T S/W	\$10,000.00	
1-01-25-240-042	Police, General Supplies		\$10,000.00
1-01-25-252-011	OEM, S/W		\$36,000.00
1-01-26-290-011	Public Works, S/W	\$45,000.00	
1-01-26-315-010	Vehicle, S/W	\$18,000.00	
1-01-26-315-201	Vehicle, OE		\$10,000.00
1-01-28-370-011	Recreation, S/W		\$1000.00
1-01-28-375-011	Property Maint, S/W		\$5,500.00
1-01-28-375-058	Property Maint, OE		\$3,500.00
1-01-29-390-011	Library, S/W		\$40,000.00
1-01-29-390-058	Library, General Supplies	\$40,000.00	
1-01-36-545-001	Construction Interlocal		\$6,000.00
1-01-42-001-001	Court Interlocal	\$6,000.00	
	Total	\$147,000.00	\$147,000.00
	Beach Utility:		
1-09-55-176-010	A&E, S/W		\$2,600.00
1-09-55-176-058	A&E, OE	\$2,600.00	
1-09-55-130-028	Beach, S/W	\$8,500.00	
1-09-55-165-029	Engineering	\$5,000.00	
1-09-55-380-026	Beach, Maint. Of Equipment		\$5,000.00
1-09-55-380-068	Beach, Utilities		\$5,000.00
1-09-55-380-150	Beach, Badges		\$3,500.00
	Total	\$16,100.00	\$16,100.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Girt that the preceding list of appropriations transfers be and the same are hereby approved.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be supplied to the Chief Financial Officer for further action.

d. **R-193-2021:** Appoint SLEO II's – Ryan Bradford and John Dolan;

WHEREAS, the Borough of Sea Girt Police Department is in need of the services of additional Class II Special Law Enforcement Officer's to support its 2022 operations; and,

WHEREAS, the Chief of Police has reviewed the applications and references of qualified candidates, and recommends the appointments of Ryan Bradford and John Dolan to this position; and,

NOW, THEREFORE, BE IT RESOLVED that John Dolan be appointed as Class II Special Law Enforcement Officers for the Borough of Sea Girt, at the hourly rate of \$15.00 per hour during in service training and upon completion of Academy; Ryan Bradford effective December 16th.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be supplied to Chief Macko for his information and the Chief Financial Officer for action.

e. **R-194-2021:** Authorize Shared Service Agreement for IT Services.

THIS SHARED SERVICES AGREEMENT is effective the 1st day of January, 2022 between FREEHOLD TOWNSHIP, a municipal corporation of the State of New Jersey, 1 Municipal Plaza, Freehold, NJ, hereinafter referred to as "Township" and SEA GIRT BOROUGH, a municipal corporation of the State of New Jersey, 321 Baltimore Boulevard, Sea Girt, NJ 08750-0296, hereinafter referred to as "Borough".

The purpose of this Agreement is for Township to provide information technology services to Borough according to the following terms:

1. This Agreement is effective January 1, 2022 and shall expire December 31, 2022.
2. Township shall provide information technology services to Borough, including its Police Department, according to the terms and conditions set forth below.

SCOPE OF SERVICES:

The Township of Freehold will provide Level I Basic and Level II Networking services as described below as part of the normal monthly support. Level III Project and Level IV Emergency support services will be provided on an as needed basis.

Level I Basic Support

Support includes, but is not limited to:

- Setup of new PCs to conform to standards and installation of software applications
- Troubleshoot/repair hardware issues relating to workstations
- Installation of hardware and routine maintenance for desktop workstations
- Troubleshoot and routine repair of printers (i.e. – fusers, rollers, network cards)
- Troubleshoot applications
- Installation of approved, licensed software on workstations
- Help desk support for workstations – including MS Windows, Office, and approved applications
- Antivirus updating and scanning of workstations
- Relocation of computers and printers as needed for staff moves
- Provide recommendations/quotes for computer replacement program

Level II Networking Support

Support includes, but is not limited to:

- Network infrastructure changes, support and maintenance
- Maintain/troubleshoot router to current internet provider
- Maintain/troubleshoot firewall update policies on current firewall as needed
- Maintain/configure secure VPN (if needed) connections for remote users
- Daily data backup procedures and configuration changes
- Maintain/troubleshoot connections to remote locations
- Maintain integrity and security of network
 - firewall monitoring
 - antivirus monitoring
 - internet gateway monitoring
 - apply security updates
 - wireless access points
 - spam and web blocker filtering
 - VPN support on existing firewall
 - adherence to Computer Use Policy (if available)
 - education for users
- Add/Change user login accts and permissions
- Maintain Group Policies
- Maintain and support hosted e-mail server, e-mail accounts and mailboxes. (**admin account and password must be provided**)

- Configure network printers
- Assistance with current voice/internet provider
- Assistance with door access system with support as needed from current vendor
- Diagnose and troubleshoot system problems. Any failures which would require the rebuilding of servers and/or networking equipment would be covered under level IV support.

Level III Project Support

Support includes project planning, design and development for system-wide changes to the network infrastructure. Work will only be performed under this level of service when authorized by the Borough of Sea Girt. Typically, a proposal for this type of work would be prepared and submitted for budgeting and approval (see current rate schedule.)

- * Planning, design and development for enhancement and/or replacement of network or system infrastructure
- * Installation and implementation of new core technology hardware (i.e. servers, routers, switches, firewall, data backup hardware)
- * Installation and implementation of new or upgraded core technology software (i.e. operating system, data backup software, anti-virus, anti-spam, Virtual Private Network)
- * Documentation of any new infrastructure changes implemented
- * Consultation services

Level IV Emergency Support

Support includes services for emergency response and support situations. Work will only be performed under this level of service when authorized by the Borough of Sea Girt (see current rate schedule.)

- * Core technology failures to include, but are not limited to:
 - Server operating system
 - Servers (file/print, e-mail, payroll, terminal services server, etc.)
- * Core network hardware failures to include, but are not limited to:
 - internet router
 - firewall
 - network switches
 - network routers
- * Support related to a virus outbreak or network security breach
- * Any off-hour call in requests and work completed during off hours

FOR LEVEL I & LEVEL II SUPPORT:

Annual Cost \$2,052 per month (\$24,624 annually)

CURRENT RATE SCHEDULE: (For Level III and Level IV services only)

Assigned Staff	Director of Info Technology	Assistant Director of Info Technology	Network Technician	Network Technician	Network Technician
Normal Rate	\$122/hr	\$98/hr	\$53/hr	\$53/hr	\$35/hr

Emergency After Hour Rate	\$145/hr	\$115/hr	\$65/hr	\$65/hr	\$42/hr
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1. Should the Borough decide to engage the Township to perform website work for site maintenance, the hourly rate for this work in accordance with the attached loaded costs would apply. These costs would be billed on an incurred basis.
2. When, at the request of Borough, Township purchases equipment from a distributor or manufacturer for the sole use by and to be installed in the Borough, Township shall add a charge of 15% over the actual cost of such equipment if purchased through Freehold Township finance. No such charge will be applied for parts which are supplied or ordered by the Borough.
3. Township shall provide Borough with itemized monthly billings of all Level III and Level IV costs. Payment shall be due from Borough within thirty (30) days of the date of billing.
4. No equipment or system repair in excess of \$1,500.00 shall be made by Township unless specifically authorized by the Borough Administrator.
5. Borough shall designate one (1) person and one (1) backup person to schedule and be responsible for authorization on all Level III and Level IV assistance.
6. Borough agrees not to hire any Township employee, subcontractor or agent who provides information technology services to Borough in accordance with this Agreement during the term of the Agreement and for one year past the expiration date of the Agreement.
7. Either Municipality may terminate this Agreement by providing sixty (60) days written notice.

Recorded Vote:

	AYES	NAYS	ABSENT	ABSTAIN
Councilman Clemmensen	X			
Councilman Perry	X			*
Councilman Begley	X			
Council President Anthony	X			
Councilwoman Giegerich	X			
Councilwoman Richman	X			

* Councilman Perry abstained from Resolution No. 191-2021: Approve Participation in the MCIA's Pooled Governmental Loan Revenue Bonds

5. APPROVE MINUTES

- a. **R-195-2021:** Approve Minutes, November 10, 2021 Regular Meeting

UPON MOTION of Council President Anthony, seconded by Councilman Clemmensen, carried, that the following resolution be and the same are hereby approved:

Recorded Vote:

	AYES	NAYS	ABSENT	ABSTAIN
Councilman Clemmensen	X			
Councilman Perry	X			
Councilman Begley	X			
Council President Anthony	X			

Councilwoman Giegerich	X			
Councilwoman Richman	X			

6. OPEN DISCUSSION:

Mayor Fetzer, Councilman Clemmensen, Councilman Perry, Councilwoman Giegerich, Ray Bogan, Councilwoman Richman and Chief Macko all thanked Councilman Begley for his service and wished him well.

Councilwoman Anthony thanked Councilman Begley for his service; she asked everyone this holiday season to reflect on the wonderful uniqueness of our special town and wished everyone a Merry Christmas.

Councilman Perry thanked Mike D’Altrui for his presentation on Recreation Commission Projects and Year End Update.

Councilman Begley thanked everyone for their comments and noted he has a greater appreciation for the public servants who give back to the community.

7. UNFINISHED BUSINESS:

1. **Ordinance No. 18-2021:** The Mayor to read the said Ordinance by Title and advise of its publication in its entirety in The Coast Star on November 18, 2021.

BOND ORDINANCE AMENDING AND SUPPLEMENTING BOND ORDINANCE NUMBER 13-2021 (WHICH PROVIDES FOR IMPROVEMENTS TO BELL PLACE PARK) HERETOFORE FINALLY ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF SEA GIRT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY ON JULY 14, 2021, TO INCREASE THE APPROPRIATION THEREIN BY \$65,000

BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF SEA GIRT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

SECTION 1. Bond Ordinance Number 13-2021 finally adopted on July 14, 2021 by the Borough of Sea Girt, in the County of Monmouth, State of New Jersey (the "Borough") entitled, "BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO BELL PLACE PARK, BY AND IN THE BOROUGH OF SEA GIRT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$150,000 THEREFOR (INCLUDING A GRANT EXPECTED TO BE RECEIVED FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION) AND AUTHORIZING THE ISSUANCE OF \$150,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF" (the "Original Ordinance"), is hereby amended and supplemented to the extent and with the effect as follows:

SECTION 2. For the improvements or purposes described in Section 3(a) of the Original Ordinance there is hereby appropriated the additional sum of \$65,000, which sum is available from the Capital Improvement Fund. Therefore, the total appropriation contained in the Original Ordinance, as amended and supplemented hereby, shall be increased from \$150,000 by \$65,000 and shall equal the aggregate principal amount of \$215,000.

SECTION 3. (a) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes set forth in Section 3 of the Original Ordinance remains unchanged at \$150,000.

(b) The estimated cost of the improvements or purposes set forth in Section 3 of the Original Ordinance, as amended and supplemented hereby, is equal to \$215,000.

SECTION 4. The Capital Budget of the Borough is hereby amended, as necessary, to conform with the provisions of this amendatory and supplemental bond ordinance and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs (the “Director of the Division of Local Government Services”), will be on file in the office of the Clerk and will be available for public inspection.

SECTION 5. For the improvement or purpose set forth in the Original Ordinance, as amended and supplemented hereby, the additional sum of \$13,000 is hereby included for items of expense listed in and permitted under N.J.S.A. 40A:2-20, making the total amount for such items of expense \$43,000, such total amount being included in the estimated cost indicated herein for the improvement or purpose set forth in the Original Ordinance, as amended and supplemented hereby.

SECTION 6. The Borough covenants to maintain the exclusion from gross income under Section 103(a) of the Code, of the interest on all bonds and notes issued under the Original Ordinance, as amended and supplemented hereby.

SECTION 7. Except as expressly amended and supplemented hereby, the Original Ordinance shall remain in full force and effect.

SECTION 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

UPON MOTION of Councilman Clemmenssen, seconded by Council President Anthony, carried, that the meeting be opened to the public for comments on the said Ordinance only. There were no comments from the public participating and **UPON MOTION** of Councilman Perry seconded by Councilman Clemmenssen, carried, the public hearing was closed.

UPON MOTION of Councilwoman Giegerich, seconded by Councilman Begley carried, that the said Ordinance No. 18-2021 be adopted on final reading, directing the Clerk to post and publish as required by law.

Recorded Vote:

	AYES	NAYS	ABSENT	ABSTAIN
Councilman Clemmenssen	X			
Councilman Perry	X			
Councilman Begley	X			
Council President Anthony	X			
Councilwoman Giegerich	X			
Councilwoman Richman	X			

8. **NEW BUSINESS:** None

9. **COUNCIL REPORTS:**

Councilman Clemmenssen reported weekly recycling resumes through January 12th; garden trash pickup through December 27th; DPW will pick up Christmas trees during the month of January. He announced the passing of two Police Department employees Dispatcher, Carolyn Gregory and Chief William “Bif” Joule. Members of the Police Department are taking part in “Don’t Shave December” donations for Special Olympics can be made to LETRNJSO.

Councilwoman Richman commented there is a BOE meeting on December 16th, PTO Holiday Workshop on December 17th; early dismissal December 23rd; school re-opens January 3rd.

Councilman Begley there is a Finance meeting next week to review year end.

Councilman Perry reported the Christmas Tree Lighting is December 10th at 7:00 pm; holiday vendors begin at 5:00 pm.

Councilwoman Giegerich reported the Library will host a Christmas Story reading on December 15th followed by a visit from Santa at the Gazebo at 3:30 pm. Beach badges arrived; 1,382 season badges; 295 senior; total \$171,000.00 to date. Badges can be ordered on seagirtbadges.com.

Council President Anthony thanked Martin Minkowicz for his help organizing the blood drive at St. Mark's Church; there was also a Pint for Pint Benefit assisted with Harrigan's Pub to raise money for The Sea Girt Fire Company and Red Cross. Bike Path project commencing soon and 2022 will provide more information on the proceedings with the Municipal Building.

Mayor Fetzer reported PBA negotiations ongoing; hydrant flushing is completed; Library Trustees reported the Car Show and Food Drive were successful; he announced the Fire Department Annual Awards: 2020 Sudowsky Award – Jack DeCastro and 2021 Ray Thorne; 2020 Fireman of the Year – Pat Cavanaugh and 2020 Neil Robinson 2021.

10. ADMINISTRATOR REPORT:

Mr. Gant reported The Bike Path project is to begin next week; The Finance Committee began to prepare for the 2022 Budget; he thanked Mayor and Council for allowing holiday beach badge sales; text SEAGIRT to 67283 for borough alerts; he thanked Councilman Begley for his knowledge and availability and wished him well; he wished everyone a happy holiday.

11. Resolution No. 196 -2021: Payment of Bills

BE IT RESOLVED, by the Borough Council of the Borough of Sea Girt, County of Monmouth that the bills be paid as appearing on the attached bill list dated November 23 and December 3, 2021 in the totals as follows:

CURRENT FUND	\$ 690,152.79
WATER/SEWER OPERATING FUND	\$ 139,861.02
BEACH OPERATING FUND	\$ 12,018.33
RECREATION TRUST FUND	\$ 7,209.10
TRUST	\$ 2,464.00
DOG TRUST	\$ 6.60

Recorded Vote:

	AYES	NAYS	ABSENT	ABSTAIN
Councilman Clemmensen	X			
Councilman Perry	X			
Councilman Begley	X			
Council President Anthony	X			
Councilwoman Giegerich	X			

Councilwoman Richman	X			
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12. PUBLIC PARTICIPATION ON ANY SUBJECT:

The following persons voiced their opinion on Improvements to Crescent Park:

- Alison Vercelli, Chicago Boulevard;
- Megan Pacetti, Washington Boulevard;
- Susan Sharp, Stockton Boulevard.
- Diane Raver, Boston Boulevard;
- Mr. Bosset, Chicago Boulevard;
- Fred Marziano, New York Boulevard;
- Charlotte Squarcy, Trenton Boulevard;
- Lynn Ward, Trenton Boulevard;
- Jerry Ferrante, Second Avenue;
- Florence and Darian Boyle, The Terrace;
- Bill O'Brien, Trenton Boulevard;
- Geraldine O'Keefe, Seaside Place;
- Don Terwilliger, Philadelphia Boulevard;
- Jerry Prior, Baltimore Boulevard;
- Herbie Kunz, New York Boulevard;
- Miles Jazzhound, Seaside Place;
- Maggie Bossett, Chicago Boulevard;
- Scott Cowley, Boston Boulevard;
- Gordon Clark, First Avenue;
- Judith Gately, Trenton Boulevard;
- John Kropke, New York Boulevard;
- Grace Berrue, Sea Girt Avenue also sends condolences to Bif Joule;
- Todd Leonhardt, Boston Boulevard also thanked Councilman Begley for his service;
- Stephanie Flynn, New York Boulevard also thanked Councilman Begley for his service;
- Mary Dougherty, Ocean Avenue;
- Bridia Dougherty, Ocean Avenue;

- Eric Lieber, Brooklyn Boulevard thanked Councilman Begley for his service;
- Mike Meixsell, Chicago Boulevard thanked Councilman Begley for his service.

There being no further comments from the public participating and by consensus, the public comment period was closed at 10:15 PM. Mayor Fetzer advised that Council has matters to discuss in Executive Session, and requested a motion to adjourn for purposes of the discussion; he further noted that action may be taken by Council upon return to public session and that the public may remain in the virtual meeting until Council returns to public session. **UPON MOTION** of Councilman Begley, seconded by Councilman Perry, carried, that the following **Resolution No. 197-2021** be and the same is hereby adopted:

WHEREAS, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Girt, County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matter(s) to be discussed is litigation, including, but not limited to:
 - a. Potential Litigation
3. It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken upon return to public session.
4. This Resolution shall take effect immediately.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Perry	X			
Councilman Begley	X			
Council President Anthony	X			
Councilwoman Giegerich	X			
Councilwoman Richman	X			

The Council returned to public session at 10:53. Ray Bogan advised that during the Executive Session, Council discussed litigation matters and **UPON MOTION** of Councilman Perry, seconded by Councilwoman Giegerich, carried, that The Public Safety Committee authorizes Mr. Bogan to engage and give guidance to further discuss and pursue the settlement discussions with Plaintiff's counsel.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Perry	X			
Councilman Begley	X			
Council President Anthony	X			
Councilwoman Giegerich	X			
Councilwoman Richman	X			

UPON MOTION of Councilman Begley, seconded by Councilwoman Richman, carried, that the meeting be finally and immediately adjourned at 10:55PM.

Dawn Harriman

Dawn Harriman, RMC
Municipal Clerk