

**MINUTES - SPECIAL MEETING**  
**December 23, 2020**

**NOTICE IS HEREBY GIVEN THAT THE BOROUGH COUNCIL MEETING SCHEDULED FOR DECEMBER 23, 2020 WILL BE A VIRTUAL MEETING; THE MEETING WILL COMMENCE AT 6:00 PM. PLEASE USE THE FOLLOWING INFORMATION, INCLUDING THE PASSCODE SHOWN BELOW, TO LOG IN TO THE MEETING:**

Topic: Borough Council Special Meeting  
Time: Dec 23, 2020 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting  
<https://us02web.zoom.us/j/83900559314>

Meeting ID: 839 0055 9314  
Passcode: 464285

One tap mobile  
+13126266799,,83900559314# US (Chicago)  
+16468769923,,83900559314# US (New York)

Dial by your location  
+1 312 626 6799 US (Chicago)  
+1 646 876 9923 US (New York)  
+1 301 715 8592 US (Washington D.C)

Meeting ID: 839 0055 9314  
Find your local number: <https://us02web.zoom.us/j/kjVBRAObC>

The Special Meeting of the Borough of Sea Girt Council was called to order by Mayor F. Ken Farrell at 6:00 PM on Wednesday, December 23, 2020. Mayor Farrell asked for a moment of silence; after which he led those in attendance in the Pledge of Allegiance.

Mrs. Harriman read the Compliance Statement: This meeting is called pursuant to the provisions of the Open Public Meetings Act, C.231, P.L.1975: adequate notice of this Regular Meeting has been given by posting a notice on the Borough's official bulletin board and by transmitting a copy of the Notice to the Borough's two official newspapers, *The Asbury Park Press* and *The Coast Star* as required by law.

**5. ROLL CALL:**

	<b>Present</b>	<b>Absent</b>
Mayor Farrell	X	
Councilman Clemmensen	X	
Councilman Mastrorilli	X	
Councilman Begley	X	
Council President Fetzer		X
Councilwoman Giegerich	X	
Councilwoman Anthony	X	

**6. Resolution No. 223-2020: Memorialize State Contract Purchase Continental Fire and Safety, Inc., \$44,968.96**

**UPON MOTION** of Councilman Mastrorilli, seconded by Councilwoman Anthony, carried, that the following Resolution be and the same is hereby adopted:

**WHEREAS**, it is necessary for the Borough of Sea Girt to purchase a turn-out gear for the Borough of Sea Girt Volunteer Fire Department; and,

**WHEREAS**, said gear, Globe G-XCEL turn-out coats and pants, is available pursuant to State Contract No. 17-FLEET-00805 from Continental Fire & Safety, Inc., Hamilton, NJ at the cost of \$44,968.96; and,

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the Capital account #C-04-55-543-503 and C-04-55-561-511 for the purchase of said gear.

**NOW, THEREFORE, BE IT RESOLVED** that the purchase of Globe G-XCEL turn-out coats and pants, pursuant to State Contract No. 17-FLEET-00805 from Continental Fire & Safety, Inc., Hamilton, NJ at the cost of \$44,968.96 be and the same is hereby approved.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be supplied to the Chief, Sea Girt Fire Department and the Chief Financial Officer for further action.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer			X	
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

7. **Resolution No. 224-2020:** Authorize corrected payments, G. Rice (\$747.09), T. Harmon (\$650.00)

**UPON MOTION** of Councilman Mastrorilli, seconded by Councilwoman Anthony, carried, that the following Resolution be and the same is hereby adopted:

**WHEREAS**, the Borough Council, pursuant to Resolution No. 210-2020, authorized a payment for accumulated time to retiring employee Gary Rice in the amount not to exceed \$15,000; and,

**WHEREAS**, the amount due to Mr. Rice should have been listed as \$15,747.09; and,

**WHEREAS**, the Borough Council, pursuant to Resolution No. 110-2020, authorized the 2020 salary for Timothy Harmon, Chief Lifeguard at \$18,350 including NGTC fee when the correct amount should have been \$19,000 including NGTC fee.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Girt hereby authorizes the corrected payments to each employee as follows:

Timothy Harmon	\$650.00
Gary Rice	\$747.09

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be supplied to the Chief Financial Officer for his information.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastroilli	X			
Councilman Begley	X			
Council President Fetzer			X	
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

**8. Resolution No. 225-2020: Payment of bills**

**BE IT RESOLVED**, by the Borough Council of the Borough of Sea Girt that the bills be paid as appearing on the attached Bill List dated December 21 2020 in the totals as follows:

CURRENT FUND	\$ 142,561.54
WATER/SEWER OPERATING FUND	\$ 4,349.03
BEACH OPERATING FUND	\$ 1,409.67
TRUST FUND	\$ 30,237.98
RECREATION TRUST FUND	\$ 317.19
GENERAL CAPITAL	\$ 2,715.00

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastroilli	X			
Councilman Begley	X			
Council President Fetzer			X	
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

There being no further comments from the public participating and by consensus, the public comment period was closed. Mayor Farrell advised that Council has matters to discuss in Executive Session, and requested a motion to adjourn for purposes of the discussion; he further noted that action may be taken by Council upon return to public session and that the public may remain in the virtual meeting until Council returns to public session. **UPON MOTION** of Councilman Mastroilli, seconded by Councilwoman Giegerich, carried, that the following **Resolution No. 226-2020** be and the same is hereby adopted:

**WHEREAS**, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and,

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**; by the Borough Council of the Borough of Sea Girt, County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified

- subject matter.
2. The general nature of the subject matter(s) to be discussed is litigation, including, but not limited to:
    - a. Personnel matters/contractual;
  3. It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken upon return to public session.
  4. This Resolution shall take effect immediately.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer			X	
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

The Council returned to public session at 6:20 PM. Borough Attorney, Ray Bogan advised that during the Executive Session, Council discussed personnel matters. **UPON MOTION** of Councilwoman Giegerich, seconded by Councilwoman Anthony, carried, that the following **Resolution No. 227-2020** be and the same is hereby adopted:

**BE IT RESOLVED** by the Borough Council of Sea Girt that the Borough Attorney be and he is hereby directed that:

**WHEREAS**, the Borough Council of Sea Girt has chosen not to reappoint the current Borough Administrator; and,

**WHEREAS**, pursuant to Borough Code, Chapter II, Administration and *N.J.S.A. 40A:9-136 et seq.*, the decision to not reappoint the current Borough Administrator must be approved by a 2/3 majority vote of the Borough Council.

**NOW, THEREFORE, BE IT RESOLVED** that the decision not to reappoint the current Business Administrator is hereby confirmed, effective December 31, 2020.

**BE IT FURTHER RESOLVED** that pursuant to the provisions of the *N.J.S.A. 40A:9-138*, the Borough Council hereby authorizes the payment of any unpaid balance of her salary and the salary for the next three calendar months following the adoption of the Resolution.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be supplied to Lorraine P. Carafa for her information, and the Chief Financial Officer for information and further action.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastrorilli	X			
Councilman Begley	X			
Council President Fetzer			X	
Councilwoman Giegerich	X			

Councilwoman Anthony	X			
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**UPON MOTION** of Councilwoman Anthony, seconded by Councilwoman Giegerich, carried, that the following **Resolution No. 228-2020** be and the same is hereby adopted:

**WHEREAS**, the Borough of Sea Girt is in need of an Administrator to fill the vacancy left by the non-appointment of Lorraine P. Carafa; and,

**WHEREAS**, the Personnel Committee and Mayor have conducted interviews of suitable candidates; and,

**WHEREAS**, pursuant to Borough Ordinance, the appointment of the Administrator is a Mayoral appointment with the advice and consent of the Borough Council.

**NOW, THEREFORE, BE IT RESOLVED** that the appointment of James Gant as Administrator be and is hereby approved, effective January 1, 2021 through December 31, 2021, inclusive, pursuant to the terms and conditions of the Agreement to be agreed upon by the Borough Council.

**BE IT FURTHER RESOLVED** that the compensation for Administrator shall be \$140,000 for the period January 1, 2021 through December 31, 2021, inclusive.

**BE IT FURTHER RESOLVED** that the Mayor be and he is hereby authorized to execute the Agreement, as amended, pursuant to the above appointment.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be supplied to the appointee for information and the Chief Financial Officer for action.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Clemmensen	X			
Councilman Mastroilli	X			
Councilman Begley	X			
Council President Fetzer			X	
Councilwoman Giegerich	X			
Councilwoman Anthony	X			

**9. PUBLIC PARTICIPATION ON ANY SUBJECT:**

Mr. James Gant thanked Mayor Farrell and Councilmembers for his appointment; he appreciates meeting with them and the many Department Heads during the interview process; he added that lines of communication will always be open; he encourages involvement from the employees and residents and he looks forward to serving in the Borough of Sea Girt.

There being no further business, and **UPON MOTION** of Councilman Mastroilli, seconded by Councilman Begley, carried, that the meeting be finally and immediately adjourned at 6:35PM.

*Dawn Harriman*

DAWN HARRIMAN, RMC  
Deputy Municipal Clerk

December 21, 2020  
04:36 PM

BOROUGH OF SEA GIRT  
Bill List By P.O. Number

Page No: 1

P.O. Type: All  
Range: First to Last  
Format: Condensed

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
19-00075	01/10/19	00096	A.T. THORN & SON	AT Thorn	Open	482.86	0.00 B
20-00009	01/10/20	01688	HORIZON BC/BS OF NJ DENTAL	2020 Dental	Open	3,110.36	0.00 B
20-00010	01/10/20	PRINCIPA	Principal Life Insurance Co	Life Ins. 2020.	Open	260.86	0.00 B
20-00011	01/10/20	01142	STANDARD INSURANCE COMPANY	Short term disability Ins.	Open	286.20	0.00 B
20-00019	01/13/20	00964	A'S GARDEN & HOME CENTER	misc	Open	362.00	0.00 B
20-00022	01/13/20	AMMM01	Apruzzese, McDermott, Mastro	2020 Legal fees	Open	214.50	0.00 B
20-00026	01/13/20	00774	BOROUGH OF BRIELLE	Gasoline Interlocal	Open	2,572.30	0.00 B
20-00035	01/13/20	CROSS01	Cross Over Networks	IT services	Open	3,022.36	0.00 B
20-00044	01/13/20	00016	JERSEY CENTRAL POWER & LIGHT	Electric Public Works	Open	17.33	0.00 B
20-00045	01/13/20	00016	JERSEY CENTRAL POWER & LIGHT	Electric Street Lights	Open	2,009.86	0.00 B
20-00048	01/13/20	00016	JERSEY CENTRAL POWER & LIGHT	Electric Service Water Plant	Open	33.35	0.00 B
20-00055	01/14/20	KEK01	The Law Office of	Legal Services, Planning Brd	Open	924.00	0.00 B
20-00058	01/14/20	00958	M & W COMMUNICATIONS, INC.	Emergency Radio Repairs	Open	210.00	0.00 B
20-00064	01/14/20	01258	NJ American Water	Water service to Hydrants	Open	96.16	0.00 B
20-00066	01/14/20	00051	NJ NATURAL GAS CO.	Gas Service	Open	1,679.00	0.00 B
20-00067	01/14/20	00051	NJ NATURAL GAS CO.	Gas Service Library	Open	186.94	0.00 B
20-00068	01/14/20	00051	NJ NATURAL GAS CO.	Gas Service Paddle Tennis	Open	67.19	0.00 B
20-00069	01/14/20	00068	OLD TOWNE CAR WASH INC.	Car Wash Services	Open	120.00	0.00 B
20-00074	01/14/20	00198	POLAR AIR OF NJ, INC.	Heating & A/C services	Open	130.00	0.00 B
20-00076	01/14/20	00321	SEABOARD WELDING SUPPLY, INC.	Bottle Gas supplies	Open	39.50	0.00 B
20-00077	01/14/20	00426	BOROUGH OF SPRING LAKE	Construction Inspection Interl	Open	79,039.48	0.00 B
20-00082	01/14/20	01635	SWIFTREACH NETWORKS, LLC	Emergency notification service	Open	626.74	0.00 B
20-00086	01/14/20	TR01	Test Rite - Diesel Emission	Emissions testing	Open	570.00	0.00 B
20-00088	01/14/20	00096	A.T. THORN & SON	plumbing Services	Open	486.83	0.00 B
20-00094	01/14/20	00349	VERIZON WIRELESS	cell phones	Open	312.29	0.00 B
20-00095	01/14/20	00349	VERIZON WIRELESS	2020 Services	Open	277.42	0.00 B
20-00099	01/14/20	00602	NJ WATER SUPPLY AUTHORITY	Raw water Supply	Open	3,689.23	0.00 B
20-00102	01/14/20	00099	ASSOCIATED HUMANE SOCIETY	Animal Control services	Open	463.00	0.00 B
20-00230	02/20/20	SFCBW	Sinn, Fitzsimmons, Cantoli,	2020 Legal services	Open	3,659.50	0.00 B
20-00252	02/28/20	BDL	By Design Landscapes, Inc.	Turf Maintenance & weed contro	Open	120.00	0.00 B
20-00582	06/24/20	PASHMAN	Pashman Stein Walder Hayden PC	Sitar litigation	Open	1,784.70	0.00 B
20-00673	07/20/20	DEERE	Deere & Company	John Deer XUV825M S4 (MY20)	Open	15,986.15	0.00
20-00803	08/20/20	01147	ALLIED DIESEL SERVICE CO.	Requisition Request 20-272	Open	7,765.00	0.00 B
20-00806	08/20/20	KEK01	The Law Office of	Hughes, 2 Seaside B 5, L 7	Open	84.00	0.00 B
20-00867	09/11/20	JPM01	Jersey Professional Management	Recruit BA	Open	2,800.00	0.00 B
20-00893	09/23/20	01693	FOLEY INC.	Repair front end loader	Open	8,190.38	0.00 B
20-00930	10/01/20	00053	VAN WICKLE AUTO SUPPLY	Misc	Open	175.15	0.00 B
20-00956	10/15/20	AWCC01	United Cleaning Contractors, In	Clean windows	Open	190.00	0.00
20-00996	11/10/20	01550	ASPEN TREE EXPERTS CO., INC.	Tree services 9/2020 -8/2021	Open	3,761.10	0.00 B
20-01017	11/20/20	GFS01	Government Forms & Supply LLC	Covid Supplies, Face Masks	Open	7,137.00	0.00
20-01023	11/20/20	KEK01	The Law Office of	Baker, 216 Beacon	Open	714.00	0.00 B
20-01024	11/20/20	KEK01	The Law Office of	Pope 105 Ocean Ave.	Open	126.00	0.00 B
20-01044	11/24/20	00060	MGL PRINTING SOLUTIONS	2020 Tax Forms	Open	475.00	0.00
20-01049	11/30/20	AMAZON	Amazon.Com	Computer Upgrades	Open	559.94	0.00
20-01050	11/30/20	00430	ALL HANDS FIRE EQUIPMENT	Instant Shelter	Open	1,231.40	0.00
20-01052	12/03/20	NES	National Energy Solutions, Inc	Replacement filters	Open	1,835.00	0.00
20-01055	12/03/20	00392	LEON S. AVAKIAN INC.	Water Capital Engineering	Open	2,715.00	0.00
20-01058	12/03/20	00820	JUSTIN MACKO	Reimbursement	Open	60.00	0.00
20-01059	12/03/20	00774	BOROUGH OF BRIELLE	Interlocal, fuel pump service	Open	189.03	0.00
20-01060	12/03/20	STR	STR business solutions	Ink Cartridge for postage	Open	109.00	0.00

December 21, 2020  
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BOROUGH OF SEA GIRT  
Bill List By P.O. Number

Page No: 2

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
20-01061	12/04/20	01625 GRAINGER	Requisition Request 20-334	Open	876.73	0.00		
20-01062	12/07/20	CC01 Constant Contact, Inc.	Subscription renewal	Open	588.00	0.00		
20-01063	12/07/20	01303 TIM HARMON	Reimbursement	Open	2,537.60	0.00		
20-01064	12/07/20	01460 ERNIE MAGHAN	Reimbursement	Open	300.00	0.00		
20-01065	12/07/20	01303 TIM HARMON	Reimbursement	Open	216.71	0.00		
20-01068	12/07/20	01208 SCOLAS FLOOR SHINE JAN. SUPPLY	Cartridges	Open	250.16	0.00		
20-01069	12/07/20	AMAZON Amazon.Com	Computer Upgrade supplies	Open	238.89	0.00		
20-01074	12/08/20	00552 EDWARDS TIRE CO.	Tires	Open	321.34	0.00		
20-01082	12/16/20	00241 POSTMASTER	Box 296 Renewal	Open	168.00	0.00		
20-01083	12/16/20	GOVPILLOT GovPilot LLC	Annual Subscription	Open	15,000.00	0.00		
20-01087	12/18/20	GREG01 Melissa Giegerich	Reimbursement	Open	65.67	0.00		
20-01088	12/18/20	00958 M & W COMMUNICATIONS, INC.	2017 Invoice	Open	20.20	0.00		
20-01098	12/21/20	TCTA NJ Tax Collectors & Treasurers	Webinar	Open	50.00	0.00		
Total Purchase Orders:		63	Total P.O. Line Items:	0	Total List Amount:	181,590.41	Total Void Amount:	0.00

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04:36 PM

BOROUGH OF SEA GIRT  
Bill List By P.O. Number

Page No: 3

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
CURRENT FUND	0-01	142,561.54	0.00	142,561.54	0.00	0.00	142,561.54
WATER OPERATING	0-05	4,349.03	0.00	4,349.03	0.00	0.00	4,349.03
BEACH OPERATING	0-09	926.81	0.00	926.81	0.00	0.00	926.81
TRUST OTHER	0-25	30,237.98	0.00	30,237.98	0.00	0.00	30,237.98
BOARD OF RECREATI	0-26	317.19	0.00	317.19	0.00	0.00	317.19
Year Total:		178,392.55	0.00	178,392.55	0.00	0.00	178,392.55
BEACH OPERATING	9-09	482.86	0.00	482.86	0.00	0.00	482.86
GENERAL CAPITAL	C-04	2,715.00	0.00	2,715.00	0.00	0.00	2,715.00
Total of All Funds:		181,590.41	0.00	181,590.41	0.00	0.00	181,590.41